

**VILLAGE OF NEW GLARUS - VILLAGE BOARD PROCEEDINGS REGULAR MEETING**

Village Hall Board Room  
319 2<sup>nd</sup> Street New Glarus, WI

Zoom Meeting Link: <https://us02web.zoom.us/j/86746608960>  
8/15/2023 7:00 P.M.

<b>7:00 P.M. Regular Meeting</b>	<b>Page #</b>
1. Call to Order – Please Silence All Cell Phones	
2. Approval of agenda	
3. Public appearances and citizen comments on items not listed on this agenda. [Items will not be debated or acted upon at this meeting but will be referred to the proper staff/committee if action is required.] – <i>Please keep comments to 3 minutes</i>	
4. Approval of Consent Agenda	
A. Approval of Minutes of 8.1.23 Regular Meeting	4
B. Approval of Claims	6
C. July 2023 Building Inspection Report	11
D. July 2023 Police Report	12
E. July 2023 Financials	14
5. New Business	
A. Consideration/Discussion: 2024 Proposed Fee Increases	20
6. Parks and Recreation	
7. Public Works and Safety	
A. Consideration/Discussion: Operator Licenses for Gloria Sweet, Nedra Reinicke, Amanda Sherfield	
B. Consideration/Discussion: Special Event Permit for NG Chamber, Oktoberfest, Sept. 21-24, along with a Temporary Class B License	23
C. Consideration/Discussion: Friends of the Chalet, Annual Wine Walk, Oct. 13, Temporary Class B Wine License	29
D. Consideration/Discussion: Special Event Permit for Car Show, Oct. 1	42
8. Personnel and Finance	
A. Consideration/Discussion: Police Chief Straight Pay Overtime Hours	50
B. Consideration/Discussion: 2024 Non-Union Employee Cost-of-Living Adjustment	52
9. President’s Report	
10. Adjournment	

Roger Truttman, President

AGENDA POSTED: N.G. Village Hall 8/11/23  
N.G. Post Office 8/11/23  
Bank of New Glarus 8/11/23

Kelsey Jenson, Clerk

PERSONS REQUIRING ADDITIONAL SERVICES TO PARTICIPATE IN A PUBLIC MEETING MAY CONTACT THE VILLAGE CLERK FOR ASSISTANCE AT 527-2510

## Village Board Meeting Notes

August 15, 2023

### **Consent Agenda:**

Approval of Minutes of 8/1 Regular Meeting: The minutes are included in the packet for consideration.

Approval of Claims: The claims lists are included in your packet and include: ACH for payroll expenses, credit card and health insurance, e-check for life insurance, and journal entry for utilities; payroll vouchers 17489 to 17538 totaling \$48,623.21; and checks 42286 to 422338 totaling \$155,473.96.

July 2023 Building Inspection Report: The report is included in the packet for consideration.

July 2023 Police Report: The report is included in the packet for consideration.

July 2023 Financials: The July financial report is included in the packet for consideration.

### **New Business:**

Consideration/Discussion: 2024 Proposed Fee Increases: Staff compared New Glarus permit/license fees to three neighboring communities: Monticello, Monroe, and Cross Plains. After comparing and discussing staff time and costs for administering these permits, staff came up with a list of recommended fee increases for 2024. The spreadsheet included in the agenda packet includes New Glarus' current fee, the three communities' fees, and a proposed new fee for New Glarus. Staff would like feedback from the Village Board on how to proceed. If the Village Board supports the fee increases, staff would work to draft ordinances and resolutions to adopt this new fee schedule.

### **Public Works and Safety:**

Consideration/Discussion: Operator Licenses for Gloria Sweet, Nedra Reinicke, Amanda Sherfield: The Public Works/Safety Committee reviewed at their August 9, 2023 meeting and recommended approval.

Consideration/Discussion: Special Event Permit for NG Chamber, Oktoberfest, Sept. 21-24, along with a Temporary Class B License: The permit application is included in the agenda packet. The Public Works/Safety Committee reviewed at their August 9, 2023 meeting and recommended approval.

Consideration/Discussion: Friends of the Chalet, Annual Wine Walk, Oct. 13, Temporary Class B Wine License: The permit application is included in the agenda packet. The Public Works/Safety Committee reviewed at their August 9, 2023 meeting and recommended approval.

Consideration/Discussion: Special Event Permit for Car Show, Oct. 1: The permit application is included in the agenda packet. The Public Works/Safety Committee reviewed at their August 9, 2023 meeting and recommended approval.

**Personnel and Finance:**

Consideration/Discussion: Police Chief Straight Pay Overtime Hours: A staff memo is included in the agenda packet.

Consideration/Discussion: 2024 Non-Union Employee Cost-of-Living Adjustment: A staff memo is included in the agenda packet.

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
8/1/2023

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:00 p.m. and announced to silence all cell phones.

PRESENT: Chuck Phillipson, Mike Bell, Mike Marty, Larry Stuessy, Peggy Kruse, and Roger Truttman.

ABSENT: Gof Thomson.

ALSO PRESENT: Marty Dreischmeier (WPPI), Bekah Stauffacher (NG Chamber), Amy Trumble (Library Director), Joe Cockroft (Public Works Director), Lauren Freeman (Village Administrator), Chief Jeff Sturdevant (Police Chief), Kelsey Jenson (Clerk-Treasurer)

APPROVAL OF AGENDA: Motion by Mike Marty, second by Larry Stuessy to approve the 8.1.23 agenda. Motion carried (6-0).

PUBLIC APPEARANCES AND CITIZEN COMMENTS: None.

CONSENT AGENDA: Motion by Larry Stuessy for approval of the consent agenda, second by Chuck Phillipson. Motion carried (6-0).

APPROVAL OF MINUTES OF 7.18.23 Regular Meeting

APPROVAL OF CLAIMS: The claims lists were presented to the Board and include: ACH for payroll expenses, wire for power; payroll vouchers 17439 to 17488 totaling \$46,649.21; and checks 42239 to 42285 totaling \$414,404.46.

NEW BUSINESS

Presentation: WPPI Energy, Marty Dreischmeier: Dreischmeier presented on WPPI updates and energy sources.

Consideration/Discussion: Development Agreement with the New Glarus School District: Motion by Larry Stuessy to approve Development Agreement with the New Glarus School District with a wording change from condemnation to eminent domain with consultation of the Village Attorney, second by Michael Bell. Motion carried (6-0).

Mike Marty made a friendly amendment to the motion to change the wording to “condemnation and/or the Village exercising its rights under eminent domain,” should the Village Attorney deem that language appropriate. Larry Stuessy accepted the friendly amendment to the motion.

The Board also asked for an update on the agreement once the Village Attorney reviews the wording change.

Consideration/Discussion: Village Board Salaries: No action taken.

PARKS AND RECREATION: Chair Phillipson announced that the concrete pad in Village Park was poured and is almost ready for the charging station.

PUBLIC WORKS AND SAFETY

Consideration/Discussion: Yield Sign on 9<sup>th</sup> Avenue at 8<sup>th</sup> Street: Motion by Mike Marty to approve Yield sign on 9<sup>th</sup> Ave at 8<sup>th</sup> St., second by Peggy Kruse. Motion carried (6-0).

PERSONNEL AND FINANCE: None.

PRESIDENT'S REPORT: None.

Motion by Larry Stuessy, seconded by Michael Bell, and roll call vote 6-0 to adjourn pursuant to Wisconsin State Statute 19.85(1)(e): Deliberating or negotiating the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and may reconvene to open session pursuant to State Statute 19.85 (consideration of offer to purchase portion of property located at 600 4<sup>th</sup> Avenue for Village right-of-way)

Motion by Chuck Phillipson to reconvene to open session, second by Michael Bell and roll call vote 6-0. The Village Board then adjourned into open session.

No action was taken during closed session.

ADJOURN: Being no further business, President Truttmann adjourned the meeting at 8:14 p.m.

– Kelsey Jenson,  
Clerk-Treasurer

*\*For more details on agenda items, please visit [newglarusvillage.com](http://newglarusvillage.com) to view the meeting agenda packet. A recording of the meeting is also available on the Village of New Glarus YouTube Channel.\**

Report Criteria:

Report type: Summary

Check Issue Date = 08/16/2023

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Amount
08/23	08/16/2023	42286	6182	AAAC WILDLIFE REMOVAL	299.00
08/23	08/16/2023	42287	1120	ARAMARK UNIFORM SERVICES	359.12
08/23	08/16/2023	42288	6121	AUTO VALUE NEW GLARUS	221.01
08/23	08/16/2023	42289	1165	BAKER & TAYLOR BOOKS	486.46
08/23	08/16/2023	42290	1210	BEACON ATHLETICS	750.00
08/23	08/16/2023	42291	5936	BELCO VEHICLE SOLUTIONS LLC	12,728.22
08/23	08/16/2023	42292	1255	BLANCHARDVILLE CO-OP	2,239.53
08/23	08/16/2023	42293	6215	BOLDTRONICS, INC.	552.09
08/23	08/16/2023	42294	1275	BORDER STATES ELECTRIC SUP	2,994.68
08/23	08/16/2023	42295	4078	CLARK ELECTRIC	235.30
08/23	08/16/2023	42296	5842	CLASSY CLEANERS	1,235.00
08/23	08/16/2023	42297	6094	COMPLIANCE SERVICES OF WISCON	87.00
08/23	08/16/2023	42298	1555	CULLIGAN WATER CONDITIONING IN	19.55
08/23	08/16/2023	42299	4645	ELECTRICAL TESTING LABORATORY	1,358.27
08/23	08/16/2023	42300	6213	HART, COREY	50.00
08/23	08/16/2023	42301	6260	HUTCHISON, TORY	17.00
08/23	08/16/2023	42302	5930	HYDROCORP	345.00
08/23	08/16/2023	42303	6257	KOSMEDER, WILLIAM	690.62
08/23	08/16/2023	42304	4957	LASER LABS INC.	181.00
08/23	08/16/2023	42305	6091	LODI PUBLIC LIBRARY	30.00
08/23	08/16/2023	42306	5286	MDROFFERS CONSULTING LLC	303.75
08/23	08/16/2023	42307	5526	MIDWEST METER INC	162.35
08/23	08/16/2023	42308	2500	MIDWEST POOL SUPPLY	1,035.50
08/23	08/16/2023	42309	2515	MIDWEST TAPE LLC	22.49
08/23	08/16/2023	42310	4316	MURPHY DESMOND S.C.	1,715.21
08/23	08/16/2023	42311	2695	NEW GLARUS CHAMBER OF COMME	21,099.89
08/23	08/16/2023	42312	4073	NEW GLARUS CONCRETE	2,085.17
08/23	08/16/2023	42313	4754	NEW GLARUS HARDWARE	135.44
08/23	08/16/2023	42314	2730	NEW GLARUS POLICE ASSOC	15.00
08/23	08/16/2023	42315	2745	NEWS PUBLISHING COMPANY	269.19
08/23	08/16/2023	42316	6168	ODP BUSINESS SOLUTIONS LLC	75.15
08/23	08/16/2023	42317	3025	RESCO	123.88
08/23	08/16/2023	42318	6259	ROSKA, DIANE	17.00
08/23	08/16/2023	42319	3075	ROY'S MARKET INC	23.67
08/23	08/16/2023	42320	6258	ROZNOSKI, SHANNON	11.00
08/23	08/16/2023	42321	3120	SCHOOL DIST OF NEW GLARUS	2,024.86
08/23	08/16/2023	42322	5201	SEERA	902.92
08/23	08/16/2023	42323	6122	SHERWIN INDUSTRIES INC	850.20
08/23	08/16/2023	42324	2490	SLOAN IMPLEMENT	912.29
08/23	08/16/2023	42325	3190	SOUTH CENTRAL LIBRARY SYSTEM	725.75
08/23	08/16/2023	42326	3210	SPEE-DEE DELIVERY SERVICE INC	184.03
08/23	08/16/2023	42327	3250	STRAND ASSOCIATES INC	42,263.12
08/23	08/16/2023	42328	6256	SUBSURFACE INC	39,130.00
08/23	08/16/2023	42329	6227	TALLMAN EQUIPMENT COMPANY INC	292.40
08/23	08/16/2023	42330	4844	THUNDER BRIDGE TRADING CO	1,112.00
08/23	08/16/2023	42331	3440	TRUGREEN PROCESSING CENTER	1,173.26
08/23	08/16/2023	42332	5927	UNIFORM DEN EAST INC	91.95
08/23	08/16/2023	42333	3480	UNITED STATES CELLULAR	74.50
08/23	08/16/2023	42334	3515	UTILITY SALES & SERVICE	9,218.55

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Amount
08/23	08/16/2023	42335	3991	WE ENERGIES	2,636.59
08/23	08/16/2023	42336	3805	WI PROF POLICE ASSN	129.00
08/23	08/16/2023	42337	3230	WI STATE LAB OF HYGIENE	28.00
08/23	08/16/2023	42338	5129	WIRTH, MIKE	1,751.00
Grand Totals:					<u>155,473.96</u>

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Report Criteria:

Report type: Summary

Check.Check Issue Date = 08/16/2023

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Report Criteria:

Check.Check Issue Date = 08/16/2023

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<u>GL Invoice Acct</u>	<u>Amt</u>
Total 01:	1,656.33
Total 10:	21,863.59
Total 11:	21,099.89
Total 25:	1,359.70
Total 30:	359.45
Total 40:	23,835.17
Total 45:	38,997.68
Total 50:	17,818.86
Total 60:	28,475.92
Total 70:	7.37
Grand Totals:	<u>155,473.96</u>



**VILLAGE OF NEW GLARUS-CLAIMS PRESENTED -**

**8/15/2023**

CHECK #	PAYEE	DIST.	AMOUNT
ACH	941 Tax	PP# 16	14,862.29
ACH	WI Withholding	PP# 16	2,491.50
ACH	Great-West Retirement	deferred comp-pre tax	701.00
ACH	Great-West Retirement	deferred comp-post tax	150.00
JE	New Glarus Utilities	utilities	15,683.07
ACH	US Bank	July credit card	13,662.99
e-check	Securian	September life insurance	627.53
ACH	Employee Trust Funds	September health insurance	41,389.94
	<b>Sub-total</b>		<b>89,568.32</b>

**Payroll - paid 8/11/2023**

17489	Kelsey Jenson	Clerk	1,700.31
17490	Deanna Young	Deputy Clerk	1,351.75
17491	Lauren Freeman	Administrator	2,146.13
17492	Mark Binger	PD	1,285.73
17493	Alex Brey	PD	1,923.74
17494	Hunter Krohn	PD	1,750.12
17495	Brian Bennett	PD	1,905.74
17496	Jeff Sturdevant	PD	2,840.79
17497	Molly Hultine	PD	828.85
17498	Ann Lahey	PD	667.33
17499	Joe Cockroft	PW	1,975.80
17500	Charles Loeffelholz	PW	1,382.81
17501	James (Sammy) Nelson	PW	852.42
17502	Kenneth Wolfe	PW	1,256.61
17503	Aaron Funseth	Water Treatment Plant	1,742.07
17504	Owen Palmer	PW	978.43
17505	Jason Borth	Utility	1,889.25
17506	William Kosmeder	Utility	2,952.93
17507	Kevin Funseth	Utility	2,467.69
17508	Beth Heller	Utility	1,202.82
17509	Erica Loeffelholtz	Library	1,044.38
17510	Peggy Hammerly	Library	106.12
17511	Brooke Mathews	Library	942.85
17512	Alayna Lewis	Library	106.12
17513	Amy Trumble	Library	1,256.11
17514	Julie Hawkins	Library	446.81
17515	Amalia Morrison	Library	48.98
17516	Grady Johnson	Pool	464.71
17517	Paul Jennrich	Forester	2,604.48
17518	Megan Buol	Pool	897.34
17519	Mary Statz	Chalet	239.81
17520	Kari Morrison	Pool	64.93
17521	Karley Michels	Pool	153.24
17522	Eli Zimmerman	Pool	478.71
17523	Stephanie Zweifel	Pool	99.74
17524	Lindsey Schadewalt	Pool	463.39
17525	Sydney O' Flanagan	Pool	119.48

17526	Riley O' Flanagan	Pool	418.76
17527	Emery Johnson	Pool	802.16
17528	Keatan Zimmerman	Pool	43.17
17529	Ellie Eichelkraut	Pool	212.99
17530	Camryn Arnett	Pool	706.70
17531	Nathan Heil	Pool	589.04
17532	Delaney Lynch	Pool	362.01
17533	Breckyn Thompson	Pool	492.05
17534	Clem Meter Brooks	Pool	400.43
17535	Simon Zimmerman	Pool	753.37
17536	Dunnell Kendrick	Pool	66.50
17537	Delaney Hoeper	Pool	360.82
17538	Carter Nemergut	Pool	776.69
	<b>Payroll Subtotal</b>		<b>48,623.21</b>

## Village of New Glarus Building Inspection Summary July, 2023

**Project:** 2300  
**Municipality Code:**

DATE	PERMIT #	OWNER	ADDRESS	JOB TYPE	COST	CONTRACTOR	FEE
7-13-23	230023-55	Alexander Guevara	512 4th Ave	Fence			\$25
7-13-23	230023-56	Janis Caruso Lingo	105 Valle Tell	Solar		Everlight	\$115
7-13-23	230023-57	Kyle Olson	601 8th Ave	Solar		Everlight	\$115
7-27-23	230023-58	Peter Stecha	218 3rd ave	Garden Shed			\$25
7-27-23	230023-59	Mark Lynch	806 1st St	Fence		Owner	\$25
7-27-23	230023-60	Lisa Boyle	129 Valle tell	HVAC		All Comfort	\$50
7-27-23	230023-61	Derek Frank	1118 3rd St	Solar		Everlight	\$115

**Jeff Sturdevant**  
**Chief of Police**  
 sturdevant@newglaruspolice.com



Office: 608-527-2145  
 Fax: 608-527-2062  
 info@newglaruspolice.com

"America's Little Switzerland"

August 2, 2023

To: Administrator Freeman and the New Glarus Public Safety/Works Committee

From: Chief Jeff Sturdevant

Reference: July Monthly Police Report

Here is the summary of the Police Department statistics for last month and the year to date calls for service along with a comparative to last year's numbers.

Types of Calls	Current Month	Since Jan 1st	Total Last Year
<b>Overall calls for service</b>	397	2583	3791
<b>Assist other agencies/departments</b>	35	287	528
<b>Incarcerated/Jailed</b>	4	20	44
<b>Traffic/Municipal Citations</b>	77	358	618
<b>Traffic Warnings</b>	93	542	738
<b>Parking Citations</b>	19	163	258
<b>Traffic Accidents</b>	2	8	42

**Notable information or call(s) for service:**

- On 07-06-23, New Glarus Police had to investigate a disturbance that resulted in two people being placed under a protective custody as they were highly intoxicated. This resulted in two officers and a supervisor being tied up for around 12hrs. (16hrs OT).
- On 07-08-23, New Glarus Police assisted with a motorcycle versus motorcycle accident with serious injuries on STH 69 at Cow Path Lane. The accident was in the jurisdiction of the Green County Sheriff's Office. This was a fatal motorcycle accident.

**Jeff Sturdevant**  
**Chief of Police**  
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"America's Little Switzerland"

- On 07-14-23, the New Glarus Police Department handled another Emergency Detention in the 100 block of 4<sup>th</sup> Avenue. The juvenile was talked down and subsequently placed on an Emergency Detention by Green County Human Services. Officers had to be called in for the call as the offender was transported to Winnebago Mental Health. 18hrs was spent on this call with a few officers being involved.
- On 07-18-23, the New Glarus Police Department attempted to initiate a traffic stop on a vehicle that ran a red traffic light on STH 39 at STH 69. The vehicle did not stop and a pursuit was initiated heading east on Kubly Road. The offender was driving very recklessly and the pursuit was terminated for safety concerns. Charges were referred to the Green County District Attorney's Office and the owner of the vehicle has been charged for Felony Knowingly Eluding an Officer. The same vehicle was also involved in a pursuit in the City of Monroe on the same day.
- On 07-29-23, New Glarus Police handled a two-vehicle accident in the 100 block of 6<sup>th</sup> Avenue (STH 39). The offending vehicle T-boned a vehicle travelling west on 6<sup>th</sup> Avenue as they were pulling out from an alleyway. The driver was subsequently arrested for second offense Operating a Motor Vehicle while Intoxicated.
- On 07-30-23, New Glarus Police received a complaint of a Sexual Assault that occurred on 14<sup>th</sup> Avenue. The incident is still under investigation.

**Squads:**

- The 2023 Dodge Durango is completed with the installation of all equipment and is in service.

**Department Equipment to Wisconsin Surplus:**

- The 2017 Dodge Charger is currently at Wisconsin Surplus and is up for auction.
- The Department sold some outdated and non-usable equipment.

2023 BUDGET TO ACTUAL - JULY

		2023 Actual to 7/31/2023	2023 BUDGET 12/31/2023	DIFFERENCE OVER/(UNDER) FEBRUARY TO BUDGET
10-00-41110-000-000	PROPERTY TAXES	728,690	728,950	-260
10-00-41140-000-000	MOBILE HOME TAXES	6,381	9,500	-3,119
10-00-41150-000-000	NG HOME-PAYMENT IN LIEU	30,919	31,000	-81
10-00-41160-000-000	AG USE PENALTY	0	0	0
10-00-41310-000-000	UTILITY TAXES	136,766	235,456	-98,690
10-00-41800-000-000	INTEREST ON TAXES	137	50	87
		902,893	1,004,956	-102,063
10-00-43400-000-000	SHARED TAXES	72,711	235,831	-163,120
10-00-43411-000-000	FIRE INSURANCE DUES	10,133	9,100	1,033
10-00-43520-000-000	STATE AID: POLICE TRAINING	0	500	-500
10-00-43521-000-000	STATE AID: OWI GRANT	1,092	0	1,092
10-00-43522-000-000	STATE AID: SEATBELT GRANT	0	0	0
10-00-43525-000-000	STATE AID: PD: HWY. SAFETY GRA	0	0	0
10-00-43526-000-000	STATE AID: PD DIGITAL RECORDIN	0	0	0
10-00-43527-000-000	STATE AID: RADIO GRANT	0	0	0
10-00-43528-000-000	STATE AID: 2014 BIKE RODEO GRA	0	0	0
10-00-43529-000-000	STATE AID: SPEED GRANT	0	0	0
10-00-43530-000-000	STATE AID: STREETS	101,642	135,523	-33,881
10-00-43535-000-000	STATE AID: LRIP	0	0	0
10-00-43540-000-000	STATE AID: COMPUTER	5,139	5,139	0
10-00-43545-000-000	STATE AID: PERSONAL PROP. TAX	12,417	12,417	0
10-00-43546-000-000	STATE AID: VIDEO SERVICE PROVI	5,250	5,250	0
10-00-43553-000-000	STATE AID: OTHER	0	0	0
10-00-43560-000-000	STATE AID: COVID-19 GRANT	0	0	0
10-00-43610-000-000	PAYMENTS FOR MUNICIPAL SERVICE	467	500	-33
10-00-43620-000-000	IN LIEU OF TAX: BICYCLE TRAIL	377	178	199
10-00-43710-000-000	COUNTY AID: ROADS	0	2,000	-2,000
10-00-43720-000-000	COUNTY AID: TOBACCO GRANT	0	0	0
10-00-43810-000-000	FED GRANT: BULLET PROOF VEST	1,070	0	1,070
		210,297	406,438	-196,141
10-00-44110-000-000	LIQUOR LICENSES	8,515	8,800	-285
10-00-44120-000-000	OPERATOR LICENSES	2,415	2,800	-385
10-00-44130-000-000	CIGARETTE LICENSES	300	250	50
10-00-44140-000-000	CTV FRANCHISE FEE	13,942	21,750	-7,808
10-00-44160-000-000	OTHER LICENSES	65	130	-65
10-00-44210-000-000	BICYCLE LICENSES	4	0	4
10-00-44220-000-000	DOG LICENSES	263	10	253
10-00-44310-000-001	BUILDING PERMITS-FENLEY	22,185	10,000	12,185
10-00-44910-000-001	SIGN PERMITS-FENLEY	250	200	50
10-00-44920-000-000	OTHER PERMITS	1,110	1,300	-190
10-00-44925-000-000	STREET USE PERMITS	355	800	-445
		49,404	46,040	3,364
10-00-45110-000-000	COURT PENALTIES & COSTS	6,107	11,000	-4,894
10-00-45120-000-000	PARKING VIOLATIONS	4,380	6,000	-1,620
10-00-45190-000-000	OTHER ORDINANCE VIOLATIONS	0	0	0
		10,487	17,000	-6,514
10-00-46110-000-000	CLERKS FEES	5,600	5,000	600
10-00-46210-000-000	LAW ENFORCEMENT FEES	6,301	3,000	3,301
10-00-46220-000-000	PUBLIC WORKS FEES	1,518	0	1,518
10-00-46300-000-000	Special Charge - Driveway	0	0	0
10-00-46720-000-000	PARKS	1,692	2,500	-808
10-00-46720-000-001	PARKS: SIGN RENTAL	39,700	25,000	14,700
10-00-46725-000-000	RECREATION CHILD PROGRAMS	1,290	900	390
10-00-46726-000-000	RECREATION ADULT PROGRAMS	40	0	40
10-00-46730-000-000	TRIATHLON	0	0	0
10-00-46735-000-000	SWIMMING POOL	35,422	40,000	-4,578
10-00-46735-000-001	SWIMMING POOL - LESSONS	6,566	6,500	66
10-00-46735-000-003	POOL ADULT PROGRAMS	312	250	62
10-00-46735-000-004	POOL CHILD PROGRAMS	0	0	0
10-00-46736-000-000	SWIM TEAM	5,351	5,300	51
10-00-46737-000-000	BASEBALL: ALL PROGRAMS	6,395	5,500	895

2023 BUDGET TO ACTUAL - JULY

		2023 Actual to 7/31/2023	2023 BUDGET 12/31/2023	DIFFERENCE OVER/(UNDER) FEBRUARY TO BUDGET
10-00-46738-000-000	GIRLS SOFTBALL	2,589	3,000	-411
10-00-46739-000-000	BASEBALL:DON'T USE	0	0	0
10-00-46740-000-000	VILLAGE HALL	1,400	1,000	400
10-00-46745-000-000	OFFICE SPACE RENTS	0	0	0
10-00-46746-000-000	Office Space Rent-Light/Water	1,750	3,000	-1,250
10-00-46747-000-000	RENTALS: LIBRARY	0	0	0
		115,926	100,950	14,976
10-00-48100-000-000	INTEREST	101,795	5,000	96,795
10-00-48300-000-000	SALES MDSE & SUPPLY	1,029	3,000	-1,971
10-00-48300-000-002	SALES: RECREATION CONCESSIONS	0	0	0
10-00-48400-000-000	INSURANCE RECOVERIES	0	0	0
10-00-48500-000-000	DONATIONS	2,597	0	2,597
10-00-48500-000-001	DONATIONS-POLICE DEPT.	2,379	0	2,379
10-00-48500-000-002	DONATION: PD: COMMUNITY RELAT	300	0	300
10-00-48500-000-003	DONATIONS: TEAM SHIRT SPONSORS	0	0	0
10-00-48500-000-004	DONATION:WPPI FOR ECONOMIC DEV	0	1,000	-1,000
10-00-48600-000-000	REFUND PRIOR YEAR EXPENSES	2,196	0	2,196
		110,297	9,000	101,297
10-00-49120-000-000	PROCEEDS FROM LONG: TERM DEBT	0	0	0
10-00-49211-000-000	TRANSFER FROM ROOM TAX FUND	0	0	0
10-00-49220-000-000	TRANSFER FROM LIBRARY FUND	0	0	0
10-00-49250-000-000	TRANSFER FROM CHALET FUND	0	0	0
10-00-49260-000-000	TRANS FROM GENERAL FUND	0	0	0
10-00-49263-000-000	TRANSFER FROM DNR GRANT-FOREST	0	0	0
10-00-49300-000-000	SINKING FUNDS APPLIED	0	16,000	-16,000
10-00-49301-000-000	SURPLUS FUNDS APPLIED	0	29,130	-29,130
10-00-49999-000-000	MISCELLANEOUS REVENUE	84	0	84
		84	45,130	-45,046
<b>TOTAL REVENUE</b>		<b>1,399,387</b>	<b>1,629,514</b>	<b>-230,127</b>
10-00-51110-110-000	VILLAGE BOARD: SALARIES	5,500	4,500	1,000
10-00-51110-130-000	VILLAGE BOARD: FRINGE BENEFITS	421	344	77
10-00-51110-310-000	VILLAGE BOARD: GENERAL OPERATI	70	150	-80
10-00-51110-320-000	VILLAGE BOARD: PUBLICATIONS	0	0	0
10-00-51110-330-000	VILLAGE BOARD: TRAVEL & TRAINI	0	100	-100
10-00-51120-110-000	C & C: SALARIES	100	2,620	-2,520
10-00-51120-130-000	C & C: FRINGE BENEFITS	8	200	-193
10-00-51120-310-000	C & C: GENERAL OPERATIONS	250	100	150
10-00-51120-320-000	C & C: PUBLICATIONS	9	50	-41
10-00-51120-330-000	C & C: TRAVEL & TRAINING	40	400	-360
10-00-51300-310-000	VILLAGE ATTORNEY	5,444	9,000	-3,556
10-00-51300-310-001	VILLAGE ATTORNEY - COURT	6,848	10,734	-3,886
10-00-51300-310-002	VILLAGE ATTY: TOWN/VILLAGE CBA	0	0	0
10-00-51310-310-000	ORDINANCE CODIFICATION	695	6,500	-5,805
10-00-51400-310-000	ADMINISTRATIVE SUPPORT	8,359	10,500	-2,141
10-00-51410-110-000	PRESIDENT: SALARIES	3,000	3,000	0
10-00-51410-130-000	PRESIDENT: FRINGE BENEFITS	230	230	0
10-00-51410-310-000	PRESIDENT: GENERAL OPERATIONS	0	0	0
10-00-51410-320-000	PRESIDENT: PUBLICATIONS	0	0	0
10-00-51410-330-000	PRESIDENT: TRAVEL & TRAINING	0	0	0
10-00-51415-110-000	ADMINISTRATOR: SALARIES	25,343	48,450	-23,107
10-00-51415-130-000	ADMINISTRATOR: FRINGE BENEFITS	4,003	18,538	-14,535
10-00-51415-220-000	ADMINISTRATOR: UTILITIES	546	650	-104
10-00-51415-310-000	ADMINISTRATOR: GENERAL OPERATI	7,966	2,000	5,966
10-00-51415-320-000	ADMINISTRATOR: PUBLICATIONS	0	0	0
10-00-51415-330-000	ADMINISTRATOR: TRAVEL & TRAINI	1,027	3,000	-1,973
10-00-51420-110-000	CLERK: SALARIES	27,446	47,776	-20,330
10-00-51420-130-000	CLERK: FRINGE BENEFITS	16,225	25,965	-9,740
10-00-51420-220-000	CLERK: UTILITIES	657	1,200	-543
10-00-51420-310-000	CLERK: GENERAL OPERATIONS	2,787	4,000	-1,213
10-00-51420-320-000	CLERK: PUBLICATIONS	1,823	5,500	-3,677

2023 BUDGET TO ACTUAL - JULY

		2023	2023	DIFFERENCE	
		Actual to	BUDGET	OVER/(UNDER)	
		7/31/2023	12/31/2023	FEBRUARY TO BUDGET	
10-00-51420-330-000	CLERK: TRAVEL & TRAINING	590	2,500	-1,910	
10-00-51440-110-000	ELECTIONS: SALARIES	2,359	2,445	-86	
10-00-51440-130-000	ELECTIONS: FRINGE BENEFITS	0	0	0	
10-00-51440-310-000	ELECTIONS: GENERAL OPERATIONS	1,220	3,100	-1,880	
10-00-51440-320-000	ELECTIONS: PUBLICATIONS	187	175	12	
10-00-51440-330-000	ELECTIONS: TRAVEL & TRAINING	66	200	-134	
10-00-51510-110-000	TREASURER: SALARIES	22,644	39,369	-16,725	
10-00-51510-130-000	TREASURER: FRINGE BENEFITS	13,235	21,283	-8,048	
10-00-51510-310-000	TREASURER: GENERAL OPERATIONS	8,455	9,500	-1,045	
10-00-51510-320-000	TREASURER: PUBLICATIONS	0	600	-600	
10-00-51510-330-000	TREASURER: TRAVEL & TRAINING	510	1,000	-490	
10-00-51520-310-000	INDEPENDENT AUDIT	43,995	15,000	28,995	
10-00-51530-310-000	PROP ASSESS: GENERAL OPS	4,865	17,750	-12,885	
10-00-51600-110-000	VILLAGE HALL: SALARIES	101	3,826	-3,725	
10-00-51600-130-000	VILLAGE HALL: FRINGE BENEFITS	14	460	-446	
10-00-51600-220-000	VILLAGE HALL: UTILITIES	10,613	17,000	-6,387	
10-00-51600-291-000	VILLAGE HALL: PURCHASED SERVIC	8,919	16,750	-7,832	
10-00-51600-310-000	VILLAGE HALL: GENERAL OPERATIO	2,504	2,000	504	
10-00-51600-350-000	VILLAGE HALL: REPAIR/EQUIPMENT	1,188	1,000	188	
10-00-51600-351-000	VILLAGE HALL: REPAIR/BUILDING	7,679	4,000	3,679	
10-00-51600-352-000	VILLAGE HALL: REPAIR/GROUNDS	51	500	-449	
10-00-51910-310-000	PROPERTY TAX	0	0	0	
10-00-51930-310-000	PROPERTY INS: GENERAL OPS	33,334	15,500	17,834	
10-00-51935-310-000	LIABILITY INS: GENERAL OPS	59,322	23,600	35,722	
10-00-51950-310-000	UNEMPLOYMENT INS: GENERAL OPS	0	0	0	
		340,647	403,065	-62,418	
10-00-52100-110-000	POLICE ADMIN: SALARIES	69,635	122,044	-52,410	315,676
10-00-52100-130-000	POLICE ADMIN: FRINGE BENEFITS	10,991	33,342	-22,352	611,451
10-00-52100-220-000	POLICE ADMIN: UTILITIES	3,388	8,300	-4,912	
10-00-52100-240-000	POLICE ADMIN: EQUIPMENT CONTRA	5,917	14,100	-8,183	
10-00-52100-310-000	POLICE ADMIN: GENERAL OPERATIO	6,383	7,850	-1,467	
10-00-52100-310-001	POLICE ADM:GO:FROM DONATIONS	8,302	0	8,302	
10-00-52100-310-002	POLICE ADM:GO:COMM. RELATIONS	1,253	0	1,253	
10-00-52100-320-000	POLICE ADMIN: PUBLICATIONS	0	0	0	
10-00-52100-330-000	POLICE ADMIN: TRAVEL & TRAININ	587	2,000	-1,413	
10-00-52100-700-000	POLICE ADM:HWY. SAFETY GRANT	0	0	0	
10-00-52120-110-000	POLICE PATROL: SALARIES	73,294	222,456	-149,162	
10-00-52120-110-001	POLICE PATROL: SAL:OT&HOLIDAY	21,866	12,734	9,133	
10-00-52120-110-002	POLICE PATROL: SALARY:PARTTIME	27,624	17,128	10,496	
10-00-52120-110-003	PD PATROL: SAL-2016 SPEED GRAN	0	0	0	
10-00-52120-110-004	POLICE PATROL:SALARY OWI GRANT	0	0	0	
10-00-52120-110-005	POLICE PAT: SAL: SEATBELT GRNT	0	0	0	
10-00-52120-130-000	POLICE PATROL: FRINGE BENEFITS	53,073	139,229	-86,155	
10-00-52120-130-001	POLICE PATROL:FB:OT&HOLIDAY	4,500	2,458	2,042	
10-00-52120-130-002	POLICE PATROL: FB: PARTTIME	2,113	2,210	-97	
10-00-52120-130-003	PD PATROL: FRINGE-2016 SPEED G	0	0	0	
10-00-52120-130-004	POLICE PATROL:FRINGE OWI GRANT	0	0	0	
10-00-52120-130-005	POLICE PAT: FRNG: SEATBELT GRT	0	0	0	
10-00-52120-310-000	POLICE PATROL: GENERAL OPERATI	17,037	4,600	12,437	
10-00-52120-310-001	POLICE PATROL: SWAT	257	500	-243	
10-00-52120-310-002	PD PATROL: 2014 BIKE RODEO GRT	0	0	0	
10-00-52120-310-003	PD PATROL: 2014 BADGER TRACS	0	0	0	
10-00-52120-315-000	POLICE PATROL: FUEL	5,647	12,000	-6,353	
10-00-52120-350-000	POLICE PATROL: REPAIR/EQUIPMEN	1,843	6,000	-4,157	
10-00-52130-310-000	POLICE INVESTIGATION: GEN OPS	598	1,000	-402	
10-00-52140-310-000	POLICE TRAINING: GENERAL OPS	1,367	3,500	-2,133	
10-00-52210-310-000	FIRE SUPPRESSION: GENERAL OPS	71,004	69,971	1,033	
10-00-52210-311-000	FIRE SUPPRESSION: HYDRANTS	0	0	0	
10-00-52300-310-000	AMBULANCE: GENERAL OPS	45,621	45,621	0	
10-00-52400-310-000	BLDG INSPECTION: GENERAL OPS	20,168	9,000	11,168	
10-00-52400-310-001	ZONING ADMINISTRATOR	0	0	0	



2023 BUDGET TO ACTUAL - JULY

		2023	2023	DIFFERENCE
		Actual to	BUDGET	OVER/(UNDER)
		7/31/2023	12/31/2023	FEBRUARY TO BUDGET
10-00-52500-220-000	EMERGENCY GOV: UTILITIES	111	125	-14
10-00-52500-310-000	EMERGENCY GOV: GENERAL OPS	0	75	-75
10-00-52500-320-000	EMERGENCY GOV: PUBLICATIONS	0	0	0
10-00-52500-330-000	EMERGENCY GOV: TRAVEL & TRAINI	0	100	-100
10-00-52500-350-000	EMERGENCY GOV: REPAIR/EQUIPMEN	0	0	0
10-00-52800-310-000	EMPLOYEE SAFETY: GENERAL OPS	1,486	2,250	-764
		454,065	738,592	-284,527
10-00-53100-110-000	STREET ADMIN: SALARIES	17,037	26,476	-9,439
10-00-53100-130-000	STREET ADMIN: FRINGE BENEFITS	13,217	12,592	625
10-00-53100-220-000	STREET ADMIN: UTILITIES	311	630	-319
10-00-53100-310-000	STREET ADMIN: GENERAL OPERATIO	22	300	-278
10-00-53100-330-000	STREET ADMIN: TRAVEL & TRAININ	0	1,000	-1,000
10-00-53110-310-000	ENGINEERING	8,687	0	8,687
10-00-53230-110-000	VILLAGE GARAGE: SALARIES	0	1,636	-1,636
10-00-53230-130-000	VILLAGE GARAGE: FRINGE BENEFIT	6	1,017	-1,011
10-00-53230-220-000	VILLAGE GARAGE: UTILITIES	8,536	9,500	-964
10-00-53230-310-000	VILLAGE GARAGE: GENERAL OPERAT	997	1,000	-3
10-00-53230-350-000	VILLAGE GARAGE: REPAIR/EQUIPME	0	2,000	-2,000
10-00-53230-351-000	VILLAGE GARAGE: REPAIR/BUILDIN	185	2,000	-1,815
10-00-53240-110-000	MACH & EQUIP: SALARIES	3,557	8,385	-4,828
10-00-53240-130-000	MACH & EQUIP: FRINGE BENEFITS	2,076	5,211	-3,135
10-00-53240-240-000	MACH & EQUIP: EQUIP CONTRACTS	0	0	0
10-00-53240-310-000	MACH & EQUIP: GENERAL OPERATIO	35,484	500	34,984
10-00-53240-315-000	MACH & EQUIP: FUEL	6,167	8,000	-1,833
10-00-53240-330-000	MACH & EQUIP: TRAVEL & TRAININ	0	0	0
10-00-53240-350-000	MACH & EQUIP: REPAIR/EQUIP	3,290	7,500	-4,210
10-00-53300-110-000	STREET MAIN/CONS: SALARIES	37,099	36,444	655
10-00-53300-110-001	STREET MAIN/CONS: SAL:CHAMBER	1,517	0	1,517
10-00-53300-130-000	STREET MAIN/CONS: FRINGE BENEF	20,630	20,732	-102
10-00-53300-130-001	STREET MAIN/CONS: FB:CHAMBER	214	0	214
10-00-53300-310-000	STREET MAIN/CONS: GENERAL OPS	4,218	35,000	-30,782
10-00-53300-320-000	STREET MAIN/CONS: PUBLICATIONS	0	0	0
10-00-53420-310-000	STREET LIGHTING	21,467	38,000	-16,533
10-00-53430-310-000	SIDEWALKS: GENERAL OPERATIONS	0	0	0
10-00-53440-220-000	STORM SEWER: UTILITIES	1,048	1,000	48
10-00-53440-310-000	STORM SEWERS: GENERAL OPERATIO	0	0	0
10-00-53460-110-000	SNOW REMOVAL: SALARIES	9,218	18,739	-9,521
10-00-53460-130-000	SNOW REMOVAL: FRINGE BENEFITS	4,929	8,609	-3,680
10-00-53460-291-000	SNOW REMOVAL: PURCHASED SERVIC	0	2,500	-2,500
10-00-53460-310-000	SNOW REMOVAL: GENERAL OPERATIC	16,723	28,000	-11,277
10-00-53470-110-000	SIGNS: SALARIES	451	920	-469
10-00-53470-130-000	SIGNS: FRINGE BENEFITS	306	572	-266
10-00-53470-220-000	SIGNS: UTILITIES	122	150	-28
10-00-53470-310-000	SIGNS: GENERAL OPERATIONS	141	2,000	-1,859
10-00-53490-310-000	CURB & GUTTER: GENERAL OPERATI	0	0	0
10-00-53650-110-000	DUMP: SALARIES	232	1,329	-1,097
10-00-53650-130-000	DUMP: FRINGE BENEFITS	132	826	-694
10-00-53650-310-000	DUMP: GENERAL OPERATIONS	0	0	0
10-00-53650-390-000	DUMP: LICENSES	165	165	0
		218,186	282,734	-64,548
10-00-55200-110-000	PARKS: SALARIES	5,886	818	5,068
10-00-55200-130-000	PARKS: FRINGE BENEFITS	1,180	508	672
10-00-55200-220-000	PARKS: UTILITIES	3,289	4,000	-711
10-00-55200-291-000	PARKS: PURCHASED SERVICE	12,025	20,000	-7,975
10-00-55200-310-000	PARKS: GENERAL OPERATIONS	2,084	2,000	84
10-00-55200-310-001	PARKS: GEN. OPS. SIGNS	14,568	8,500	6,068
10-00-55200-310-002	PARKS: DOG PARK	0	0	0
10-00-55200-320-000	PARKS: PUBLICATIONS	0	0	0
10-00-55200-350-000	PARKS: REPAIR/EQUIPMENT	561	1,500	-939
10-00-55200-351-000	PARKS: REPAIR/BUILDING	0	500	-500
10-00-55200-352-000	PARKS: REPAIR/GROUNDS	1,342	5,200	-3,858

2023 BUDGET TO ACTUAL - JULY

	2023 Actual to 7/31/2023	2023 BUDGET 12/31/2023	DIFFERENCE OVER/(UNDER) FEBRUARY TO BUDGET	
10-00-55210-110-000	FLORAL CLOCK: SALARIES	16	0	16
10-00-55210-130-000	FLORAL CLOCK: FRINGE BENEFITS	22	0	22
10-00-55210-220-000	FLORAL CLOCK: UTILITIES	508	500	8
10-00-55210-310-000	FLORAL CLOCK: GENERAL OPERATIO	5,503	5,000	503
10-00-55210-350-000	FLORAL CLOCK: REPAIR/EQUIPMENT	2,997	0	2,997
10-00-55210-352-000	FLORAL CLOCK: REPAIR/GROUNDS	77	100	-23
10-00-55300-110-000	RECREATION: SALARIES	822	7,872	-7,050
10-00-55300-130-000	RECREATION: FRINGE BENEFITS	63	602	-539
10-00-55300-310-000	RECREATION: GENERAL OPERATIONS	0	0	0
10-00-55300-310-001	RECREATION: LITTLE LEAGUE/GIRL	2,902	10,000	-7,098
10-00-55300-310-002	TRIATHLON	0	0	0
10-00-55300-310-003	RECREATION: TEAM SHIRTS	0	0	0
10-00-55300-320-000	RECREATION: PUBLICATIONS	0	0	0
10-00-55300-330-000	RECREATION: TRAVEL & TRAINING	0	0	0
10-00-55300-340-000	FESTIVAL/EVENT EXPENSE	0	0	0
10-00-55420-110-000	POOL: SALARIES	19,164	34,277	-15,113
10-00-55420-110-001	POOL: SALARIES: LESSONS	7,695	7,310	385
10-00-55420-110-002	POOL: SALARIES: SWIM TEAM	3,445	5,939	-2,494
10-00-55420-130-000	POOL: FRINGE BENEFITS	1,801	4,158	-2,356
10-00-55420-130-001	POOL: FRINGE BENEFIT: LESSONS	589	679	-91
10-00-55420-130-002	POOL: FRINGE BENEFITS: SWIM TE	263	552	-288
10-00-55420-220-000	POOL: UTILITIES	8,627	15,000	-6,373
10-00-55420-291-000	POOL: PURCHASED SERVICES	7,697	9,000	-1,303
10-00-55420-310-000	POOL: GENERAL OPERATIONS	2,525	3,000	-476
10-00-55420-310-002	POOL: SWIM TEAM	377	300	77
10-00-55420-320-000	POOL: PUBLICATIONS	17	250	-233
10-00-55420-330-000	POOL: TRAVEL & TRAINING	462	400	62
10-00-55420-350-000	POOL: REPAIR/EQUIPMENT	19,603	4,000	15,603
10-00-55420-351-000	POOL: REPAIR/BUILDING	0	250	-250
10-00-55420-352-000	POOL: REPAIR/GROUNDS	13,574	11,750	1,824
10-00-55420-390-000	POOL: LICENSES	425	425	0
10-00-55600-310-000	CABLE TELEVISION: GENERAL OPS	0	0	0
		140,109	164,390	-24,281
10-00-56110-110-000	FORESTRY: SALARIES	0	3,497	-3,497
10-00-56110-130-000	FORESTRY: FRINGE BENEFITS	0	267	-267
10-00-56110-220-000	FORESTRY: UTILITIES	0	0	0
10-00-56110-310-000	FORESTRY: GENERAL OPERATIONS	763	2,120	-1,357
10-00-56110-310-001	FORESTRY: TREE PRUNING	0	0	0
10-00-56110-310-002	FORESTRY: ARBOR DAY PLANTING	3,790	6,000	-2,210
10-00-56110-310-004	FORESTRY: GEN.OP.:GRANT	0	0	0
10-00-56110-310-005	FORESTRY: TREE/STUMP REMOVAL	20,985	24,000	-3,015
10-00-56110-320-000	FORESTRY: PUBLICATIONS	0	50	-50
10-00-56110-330-000	FORESTRY: TRAVEL & TRAINING	0	0	0
10-00-56701-310-000	GREEN CTY DEV: GENERAL OPS	0	0	0
10-00-56702-310-000	ECONOMIC DEVELOPMENT	0	1,000	-1,000
10-00-56702-810-000	ECONOMIC DEV: CAPITAL OUTLAY	0	0	0
10-00-56715-310-000	DT BUSINESS IMP: GENERAL OPS	0	0	0
		25,538	36,934	-11,396
10-00-57200-291-000	PLANNING: PROFESSIONAL SERVICE	277	3,000	-2,723
		277	3,000	-2,723
10-00-59212-999-000	TRANSFER TO BOND FUND	0	0	0
10-00-59220-999-000	TRANSFER TO CHALET FUND	0	0	0
10-00-59230-999-000	TRANSFER TO DEBT SERVICE FUND	0	0	0
10-00-59260-999-000	TRANSFER TO GEN CAPT PRJT FD	0	0	0
10-00-59265-999-000	TRANSFER TO LIBRARY FUND	0	0	0
10-00-59900-001-000	SPECIAL PURPOSE TAX REVENUE	0	800	-800
10-00-59900-005-000	SP PURP TAX REV: EQUIPMENT FUN	0	0	0
10-00-59900-006-000	SP PURP TAX REV: PARK FUND	0	0	0
10-00-59900-008-000	SP PURP TAX REV: SQUAD FUND	0	0	0
		0	800	-800

2023 BUDGET TO ACTUAL - JULY

	2023 Actual to 7/31/2023	2023 BUDGET 12/31/2023	DIFFERENCE OVER/(UNDER) FEBRUARY TO BUDGET
TOTAL EXPENSE	1,178,822	1,629,515	-450,693
NET	220,565		

## FEE SCHEDULE COMPARISON

FEE SCHEDULE-Resolution 14-24							
Approved by Village Board on 6/17/14							
		FEE	Set By	MONTICELLO	MONROE	CROSS PLAINS	PROPOSED FEE CHANGE
<b>Adult Entertainment License</b>							
88-3	License	<b>\$250.00</b>	Ordinance				
<b>Agenda Packets</b>							
		<b>5.00/packet</b>	Policy				
<b>Alcohol License Fees</b>							
185 Art II	Operator License - Two year	<b>35.00</b>	Ordinance	20.00	50.00 (one year)	90.00 (50.00 for one year)	<b>50.00 (two years)</b>
185 Art II	Provisional Operator License	<b>15.00</b>	Ordinance	SAME	SAME		
185 Art II	Temporary Operator License	<b>no fee</b>	Ordinance				
185 Art I	Class A Liquor (selling for consumption away)	<b>250.00</b>	Resolution	300.00	500.00 (one year)	450.00	<b>500</b>
185 Art I	Class A Beer	<b>500.00</b>	Resolution	150.00	100.00 (one year)	100.00	
185 Art I	Class B Liquor (selling for consumption onsite)	<b>250.00</b>	Resolution	300.00	500.00 (one year)	450.00	<b>400</b>
185 Art I	Class B Beer	<b>100.00</b>	Resolution	SAME	100.000 (one year)	SAME	
185 Art I	Temporary Class B Beer	<b>10.00</b>	Resolution	SAME	SAME	10/day	
185 Art I	Temporary Class B Wine (no fee if obtained with Temp. B Beer)	<b>10.00</b>	Resolution	SAME	SAME	SAME	
185 Art I	Reserve Class B Liquor		Resolution				
185 Art I	Class C Wine	<b>100.00</b>	Resolution	SAME	100.00 (one year)	SAME	
185 Art I	Wholesale Beer	<b>25.00</b>	Resolution			50.00	
185-6	Publication Fee	<b>Cost of publication</b>	Ordinance	SAME	SAME	SAME	
185-11	Transfer and Lapse of License	<b>10.00</b>	Ordinance	SAME	SAME	SAME	
<b>Asphalt or tar paving mix plant</b>							
105		<b>\$150.00 plus costs</b>	Resolution				
<b>Bed &amp; Breakfast Permit</b>							
305-15(E)		<b>50.00</b>	Resolution				
<b>Bicycle Registration</b>							
112-8		<b>5.00</b>	Resolution	2.00		10.00	
<b>Blasting Permit</b>							
205-10		<b>50.00 + expenses</b>	Resolution				
<b>Bowling Lanes (each)</b>							
97-5		<b>5.00</b>	Resolution				
<b>Burning Permit</b>							
122	Open Burning	<b>no fee</b>	Ordinance				
122(F)	Leaf Burning	<b>10.00</b>	Resolution				
<b>Certified Survey Map (CSM)</b>							
265-14	Land Division	<b>100.00</b>	Resolution				
265-17	Extraterritorial	<b>100.00</b>	Resolution				
<b>Cigarette License</b>							
132	Annual License	<b>50.00</b>	Resolution	20.00	100.00 (one year)	SAME	<b>100 (one year)</b>
<b>Conditional Use Permit</b>							
305-28		<b>100.00</b>	Resolution				
<b>Construction Site Erosion Control</b>							
135-7.9	Permit required.		Resolution				
	Residential	<b>50.00</b>					
	Commercial	<b>150.00</b>					
<b>Design Review</b>							
Ch 118 Art II		<b>100.00</b>	Ordinance				
<b>Direct Seller's Permit</b>							
274-4	Registration fee	<b>25.00</b>	Resolution	10.00 per day per person	SAME	SAME	100/day with up to three on each license
	License fee (per day)	<b>10.00</b>	Resolution				See above.
<b>Dog License</b>							
101-3	Not Spayed/Neutered	<b>9.00</b>	Resolution	11.00	29.00	15.00	<b>20</b>
101-3(A)	Spayed/Neutered	<b>4.00</b>	Resolution	6.00	9.00	10.00	<b>15</b>
101-3(B)	Multiple Pet Permit -Two Year	<b>50.00</b>	Ordinance				
101-3(C)	Kennel License (requires Conditional Use Permit) - Two Year	<b>150.00</b>	Ordinance	75.00 (12 or fewer + \$3/each additional)			
<b>Driveway Permit</b>							
139		<b>25.00+ cost curb cut</b>	Resolution				
<b>False Alarms</b>							
90-9	<i>Responded to by Police Department:</i>						
	First 2 false alarms for a location	<b>No Charge</b>	Ordinance				
	Third false alarm per location	<b>25.00</b>	Ordinance				
	Fourth false alarm per location	<b>35.00</b>	Ordinance				
	Fifth false alarm per location	<b>45.00</b>	Ordinance				
	Sixth and subsequent false alarm per location	<b>65.00</b>	Ordinance				
	<i>Responded to by Fire Department:</i>						
	First 2 false alarms for a location	<b>No Charge</b>	Ordinance				
	Third and subsequent false alarm per location	<b>100.00</b>	Ordinance				
<b>Faxing Requests</b>							
		<b>1.00 per page</b>	Policy				
<b>Fireworks</b>							
165-3		<b>Bond required, no fee</b>					
<b>Floodplain Land Use</b>							
169-28(A)	Land Use Permit - One Year	<b>Part of zoning fee</b>	Ordinance				
169-28(B)	Certificate Of Compliance Floodplain Land Use	<b>Part of zoning fee</b>	Ordinance				
<b>Lawn Cutting/Weed Control/Public Works Services</b>							

		FEE	Set By	MONTICELLO	MONROE	CROSS PLAINS	PROPOSED FEE CHANGE
179-6(G)(2)		1st hour 50.00, subsequent time=loaded wage of Village employee	Resolution				
<b>Mobile Home Development</b>							
305-72		100.00	Resolution				
<b>Mobile Home Park Fee</b>							
305-73	Annual License	25.00	Resolution				
209-1	Monthly parking fee (assessed to mobile home owners)	25.00 deposit	Ordinance				
<b>Mortgage Company Tax Bill request</b>							
		2.00/parcel + postage	Policy				
<b>Natural Lawn Management Plan</b>							
179-5(C)		25.00	Resolution				
<b>Noise Permit</b>							
224-9 (C )	(Issued by Police Chief)	25.00	Ordinance				
<b>Nonmetallic Mining</b>							
205-5		50.00 + admin. exp.	Resolution				
<b>NSF Check Fee</b>							
	Utility	30.00/item	Policy				
	Village	30.00/item	Policy				
<b>Open/Excavate Street</b>							
262-3		25.00 + any actual costs	Resolution				
<b>Park Use</b>							
220-3(S)/220-8		\$50/R, \$75/NR	Resolution				
		Vet's Park - \$75/R, \$100/NR					
<b>Park Vending Permit</b>							
220-3(X)		5.00	Ordinance				
<b>Parking Violations</b>							
288-32(D)			Ordinance				
<b>Photocopies/Open Records Requests</b> (Record Holder may require written request at their discretion)							
copies		\$.25 per page plus mailing and research costs (if applicable)	Policy	SAME	SAME	SAME	
research costs		\$25.00 per request for the first hour or portion thereof, plus \$25.00 per hour for each additional hour or fraction of an hour. <b>Any request that is expected to exceed \$25.00 must be paid in advance.</b>					
Computer Disk		\$25 per disk, plus mailing and research costs as listed above					
Scanned		\$.10 per page	Policy				
<b>Planned Unit Development (PUD) Petition</b>							
305-24	General Development Plan	150.00 + costs	Resolution				
305-24(J)	Specific Implementation Plan	150.00 + costs	Resolution				
<b>Plat Reviews</b>							
265-51(D)	Preliminary Plat Review	200.00 + costs	Resolution				
265-51(E)	Final Plat Review	150.00 + costs	Resolution				
265-51	Reapplication-Preliminary Plat &/or Final Plat	100.00/75.00	Resolution				
<b>Pool Table License</b>							
97-1	Annual License	10.00	Resolution				
<b>Private Alarm System</b>							
90-11	Private Alarm System	25.00	Resolution				
<b>RV Park Fee</b>							
305-38	Annual Fee	25.00	Resolution				
<b>Septage and Holding Tank Waste Disposal</b>							
	Holding Tank Wastes	22.00 per 1,000 gallons	Resolution				
	Septage	72.00 per 1,000 gallons	Resolution				
	Testing	Actual Cost	Resolution				
<b>Sewer Connection Permit</b>							
244-5(2)(b)	Meter size 5/8" to 3/4"	1100.00	Ordinance				
	Meter size 1"	2750.00	Ordinance				
	Meter size 1-1/2"	5500.00	Ordinance				
	Meter size 2"	8800.00	Ordinance				
	Meter size 3"	16500.00	Ordinance				
	Meter size greater than 3"	determined on case-by-case basis	Ordinance				
<b>Sidewalk Construction</b>							
262-2		25.00	Resolution				
<b>Signs</b>							
305-56.57	Permit required issued by the Building Inspector	determined by Bldg. Insp.	Resolution				
<b>Signal Receiving Antenna</b>							
305-60		25.00	Resolution				
<b>Site Plan Review</b>							
118-2(C)		100.00 + costs	Ordinance				
<b>Snow and Ice Removal</b>							
262-7(F)		1st hour 50.00, subsequent load wage of Village employee	Ordinance				
<b>Solar Access Easement Permit</b>							
305-61	(P.H. may be required by Plan Commission)		Resolution				
	Inspections						
<b>Solid Waste/Garbage</b>							

		FEE	Set By		MONTICELLO	MONROE	CROSS PLAINS	PROPOSED FEE CHANGE
257-6(A)(10)(b)		\$2.00/sticker, min. purchase of 10 (policy to allow min. of 5)	Ordinance					
<b>Special Board Meeting (requested)</b>								
82-9(B)		250.00	Resolution					
<b>Special Events Permit</b>		35.00	Resolution	updated 2/20/18	15.00; 75.00 late fee	75-500	50.00	100
Chapter 97, Article IV		\$100.00 (late fee)			100.00 deposit			
<b>Special Plan Commission Meeting (requested)</b>								
16-3(H)(2)		250.00	Resolution					
<b>Stormwater Management</b>								
260-7		100.00 + costs	Resolution					
<b>Street Use Permit</b>								
262 Art.III		35.00	Resolution	updated 2/20/18	20.00			Street Use - \$50, Sidewalk/Parking - \$35
<b>Street Privilege</b>								
262-6	Permit	100.00 + costs	Resolution					
	Bond required.	Set by Village President not exceeding \$5,000	Ordinance					
<b>Village Hall Community Room Rental</b>		\$100/R, \$150/NR	Resolution					
<b>Water Impact (Connection) Fee</b>								
298-73(B)	5/8" & 3/4" meter	860.00	Ordinance					
	1" meter	2,150.00	Ordinance					
	1 1/4" meter	3,225.00	Ordinance					
	1 1/2" meter	4,300.00	Ordinance					
	2" meter	6,880.00	Ordinance					
<b>Wind Engery Conversion</b>								
305-62	Permit required		Resolution					
<b>Zoning</b>								
305-104	Zoning Variance	150.00	Resolution					
305-98(E)	Zoning Change	150.00	Resolution					
305-101	Appeal of Zoning	150.00	Resolution					
<b>POSSIBLE ADDITIONS</b>								
<b>Ballfield Use</b>	Would allow for exclusive use of ball field at Vet's and/or Garner	50.00	Resolution					
<b>Food Truck Permit</b>	Specifically for Food Trucks that are NOT part of Special Event Permit	\$100/year, \$50/3 days	Resolution					



# Village of New Glarus

319 Second Street

PO Box 399

New Glarus WI 53574

(608)527-2510

[www.newglarusvillage.com](http://www.newglarusvillage.com)

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## SPECIAL EVENT PERMIT

# 23-SE-08

TEMPORARY CLASS "B" LICENSE #23-T-7

**ISSUED TO:** New Glarus Chamber of Commerce  
Rebekah Stauffacher

**EVENT:** New Glarus Oktoberfest

**DATES/TIMES:** 5:30 p.m. Thursday, September 21, 2023 to 6:00 p.m. Sunday, September 24, 2023

### LOCATIONS/USES OF PUBLIC FACILITIES:

1. Closure of 1<sup>st</sup> Street between 5<sup>th</sup> Avenue and 6<sup>th</sup> Avenue for festival tent from 12:01 a.m. Wednesday, 9/20/23 until 2:00 p.m. Monday, 9/25/23.
2. Closure of 5<sup>th</sup> Avenue between Railroad Street and 2<sup>nd</sup> Street for street vendors from 12:01 a.m. Friday, 9/22/23 until 8:00 p.m. Sunday, 9/24/23.
3. Designation of handicapped parking area at 1<sup>st</sup> Street & 6<sup>th</sup> Avenue from 6:00 a.m. Thursday, 9/21/23 until 8:00 p.m. on Sunday, 9/24/23.

### ALCOHOLIC BEVERAGES/OPEN INTOXICANTS:

1. Alcoholic beverages will be served and sold in the Festival Tent in the 500 block of 1<sup>st</sup> Street during the following times:
  - a. Thursday, 9/21/23 from 5:30 p.m. to 10:00 p.m.
  - b. Friday, 9/22/23 from 4:30 p.m. to midnight
  - c. Saturday, 9/23/23 from 11:30 a.m. to midnight
  - d. Sunday, 9/24/23 from 10:30 a.m. to 6:00 p.m.
2. Open intoxicants will be allowed (plastic cups and Oktoberfest commemorative steins sold at beer ticketing) in the following areas: a rectangle with the outer edges being 3<sup>rd</sup> Avenue, 2<sup>nd</sup> Street, Railroad Street and 7<sup>th</sup> Avenue during the following times:
  - a. Thursday, 9/21/23 from 5:00 p.m. to 11:00 p.m.
  - b. Friday, 9/22/23 from 4:30 p.m. to 12:30 a.m.
  - c. Saturday, 9/23/23 from 11:00 a.m. to 12:30 a.m.
  - d. Sunday, 9/24/23 from 10:30 a.m. to 8:00 p.m.

Signs will be posted at the walkway entrances of Village Park saying "No alcohol allowed in park."

**NOTE:** Chamber shall post their Open Intoxicants boundary signs around the perimeter of the specified area outlined in the permit. **(No Alcohol Beyond this Point).**

### STREET USE:

#### Complete closures:

- Closure of 1<sup>st</sup> Street between 5<sup>th</sup> Avenue and 6<sup>th</sup> Avenue for festival tent from 12:01 a.m. Wednesday, 9/20/23 until 2:00 p.m. Monday, 9/25/23.
- Closure of 5<sup>th</sup> Avenue between Railroad Street and 2<sup>nd</sup> Street for street vendors from 12:01 a.m. Friday, 9/22/23 until 8:00 p.m. Sunday, 9/24/23.
- 4 parking stalls between Swiss Church and Town Hall blocked for bathrooms from 6:00 a.m. Wednesday, 9/20/23 until 5:00 p.m. Monday, 9/25/23

- 2 parking stalls on south side of old Citizens Bank on 5<sup>th</sup> Avenue for bathrooms from 6:00 a.m. Wednesday, 9/20/23 until 5:00 p.m. Monday, 9/25/23
- 4 parking stalls on 5<sup>th</sup> Avenue in front of Kleeman's and Sugar River Shoppe blocked for 2 sets of bleachers, 8:00 a.m. Friday, 9/22/23 until 5:00 p.m. Monday, 9/25/23
- 1 parking stall on 1<sup>st</sup> Street near Earthship Treasurers for stage storage from 6:00 p.m., Sunday 9/24/23 until 5:00 p.m. Tuesday, 9/26/23

Slanted parking stalls on 1<sup>st</sup> Street, south of the intersection with 6<sup>th</sup> Avenue, will be designated for handicapped parking from 6:00 a.m. Thursday, 9/21/23 through 8:00 p.m. Sunday, 9/24/23.

Exceptions to the "No Parking" areas include:

- Band vehicle loading and unloading behind festival tent on 1<sup>st</sup> Street
- Band vehicle parking on north or south side of 5<sup>th</sup> Avenue across from New Glarus Town Hall
- Vendor loading and unloading outside of festival hours on 5<sup>th</sup> Avenue between Railroad and 2<sup>nd</sup> Street
- Golf cart parking on 5<sup>th</sup> Avenue near bathrooms

West side of 2<sup>nd</sup> Street between 3<sup>rd</sup> & 4<sup>th</sup> Avenue, in front of Village Hall for Safe Ride Taxi and bus pickup/drop off from 8 a.m. Saturday 9/23 through 2 a.m. Sunday, 9/24.

**TENTS:** 160'x 40' tent to be placed on 1<sup>st</sup> Street between 5<sup>th</sup> and 6<sup>th</sup> Avenues, to be secured with cement barriers and stakes in the bricked sections. **(No in ground anchors in the street)** Tent goes up morning of Wednesday, 9/20/23, 8:00 a.m. through 2:00 p.m. Monday, 9/25/23.

**DUMPSTERS:** Dumpsters will be provided by the permit holder and shall be located in the Bank of New Glarus alley on 5<sup>th</sup> Avenue.

**RESTROOMS:** Number of restrooms shall be in conformance to FEMA specifications for the number of event attendees.

1. Indoor facilities: at Chamber of Commerce office, 418 Railroad Street.
2. Outdoor facilities provided by permit holder:
  - 6 toilets, 1 sink by Old Citizen's Bank at 5<sup>th</sup> Ave. & 2<sup>nd</sup> St.
  - 10 toilets, 2 sinks in alley south of Bank of New Glarus
  - 15 toilets, 1 handicapped toilet, 2 sinks on 5<sup>th</sup> Avenue sidewalk near Town Hall.

Bathrooms shall be cleaned/serviced, Saturday morning 9/23/23 and Sunday morning 9/24/23.

**AMPLIFICATION:**

Permit holder shall be permitted use of loud speakers/amplification devices to be used under the festival tent, located on 1st Street, for live bands during the following times: Thursday, 9/21/23 from 6:00 p.m. to 10:00 p.m., Friday, 9/22/23 from 5:00 p.m. to midnight, Saturday, 9/23/23 from noon to midnight; and Sunday, 9/24/23 from 11:00 a.m. to 6:00 p.m. All music, equipment and other noise shall stop at 12:00 AM. Any disassembly, taking down of equipment and clean up shall be completed without creating any nuisance for the neighborhood residents.

**SAFETY/SECURITY:**

For the beer tent on Thursday, September 21st, the sponsor shall provide and pay for Two (2) uniformed New Glarus Police Officers\* working the festival tent and immediate grounds area. This shall be in effect for 4.5 hours at night, from 6:00 PM until 10:30 PM.

For the live music and beer tent on Friday, September 22nd, the sponsor shall provide and pay for Four (4) uniformed New Glarus Police Officers\* working the festival tent and immediate grounds area. This shall be in effect for 7.5 hours at night, from 5:00 PM until 12:30 AM.



For the live music and beer tent on Saturday, September 23rd, afternoon, the sponsor shall provide and pay for Two (2) uniformed New Glarus Police Officers\* working the festival tent and immediate grounds area. This shall be in effect for 6 hours from 12:00 PM until 6:00 PM.

For the live music and beer tent on Saturday, September 23rd, evening, the sponsor shall provide and pay for Four (4) uniformed New Glarus Police Officers\* working the festival tent and immediate grounds area. This shall be in effect for 6.5 hours from 6:00 PM until 12:30 AM.

For the live music and beer tent on Sunday, September 24th, afternoon, the sponsor shall provide and pay for Two (2) uniformed New Glarus Police Officers\* working the festival tent and immediate grounds area. This shall be in effect for 6.5 hours from 12:00 PM until 6:30 PM.

\*The cost is \$55 per hour per officer.

Note: Due to crowd size or other unforeseen matters, these hours may be extended or changed with verbal notification to the Chamber Executive Director by the Chief of Police.

**EMERGENCY PLAN:**

Permit holder has completed and filed an Emergency Action Plan, which is made a part of this permit by reference. Updated Emergency Action plan shall be filed with the Village and all emergency agencies no later than fourteen (14) days prior to the event.

**INSURANCE:** Required insurance is on file with the Village Clerk's Office.

**MISC:** Any work performed by Village staff outside normal working hours will be billed to the permit holder.

**SPECIAL SAFETY PROCEDURES:**

**This event will be held only if it complies with all recommendations of the State of Wisconsin, State Health and Human Services Department, and the Green County Health department regarding large gatherings and events at the time the event is scheduled to take place. The Village reserves the right to revoke this permit if its occurrence presents a public health risk.**

**SPECIAL PROVISIONS FOR TEMPORARY CLASS "B" LICENSE:**

1. Temporary Class "B" Fermented Malt Beverage issued for the serving of fermented malt beverages on Thursday, 9/21/23 from 5:30 p.m. to 10:00 p.m.; Friday, 9/22/23 from 4:30 p.m. to midnight; Saturday, 9/23/23 from 11:30 a.m. to midnight; and Sunday, 9/24/23 from 10:30 a.m. to 6:00 p.m. in the tent on 1<sup>st</sup> Street between 5<sup>th</sup> and 6<sup>th</sup> Avenues. **NOTE: The temporary alcohol license must be posted at booth.**
2. Permit holder has provided to the Village a schedule of licensed operators who will be serving alcohol at the stand. **NOTE: A licensed operator must be present at all times and all operator licenses must be posted at booth.**
3. As part of the Temporary Alcohol License, a signed Release of Liability Form is on file with the Village.

PERMIT ISSUED: \_\_\_\_\_

BY: \_\_\_\_\_  
Lauren Freeman, Administrator



# Village of New Glarus

319 Second Street

PO Box 399

New Glarus WI 53574

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www.newglarusvillage.com

## TEMPORARY CLASS "B" RETAILER'S LICENSE

For the sale of Fermented Malt Beverages at a  
GATHERING OR PICNIC

NO. 23-T-07

\$ 10.00

**WHEREAS**, the local governing body of the VILLAGE OF NEW GLARUS County of GREEN Wisconsin, has, upon application duly made, granted and authorized the issuance of Retail Class "B" License to New Glarus Chamber of Commerce to sell Fermented Malt Beverages as defined by law and pursuant to Section 125.26(6) of the Statutes of the State of Wisconsin, and local ordinances;

**AND WHEREAS**, the said applicant has paid to the treasurer the sum of \$10.00 for such Class "B" Retailer's Fermented Malt Beverage License as provided by local ordinances, and has complied with all the requirements necessary for obtaining such licenses;

LICENSE IS HEREBY ISSUED to said applicant to sell, deal and traffic in, at retail, Fermented Malt Beverages at the following described premises: In Festival Tent located on 500 block of 1<sup>st</sup> Street, New Glarus, WI 53574.

FOR THE FOLLOWING PERIOD: Thursday, 9/21/23 from 5:30 p.m. to 10:00 p.m., Friday, 9/22/23 from 4:30 p.m. to midnight, Saturday, 9/23/23 from 11:30 a.m. to midnight; and Sunday, 9/24/23 from 10:30 a.m. to 6:00 p.m.

Given under my hand and the corporate seal of the

(Corporate Seal)

VILLAGE OF NEW GLARUS

County of GREEN State of Wisconsin,

This \_\_\_\_\_ day of \_\_\_\_\_.

\_\_\_\_\_, Clerk

**Jeff Sturdevant**  
**Chief of Police**  
sturdevant@newglaruspolice.com



Office: 608-527-2145  
Fax: 608-527-2062  
info@newglaruspolice.com

"America's Little Switzerland"

**Village of New Glarus  
Application for Special Event, Permit Addendum**

New Glarus Chamber "Oktoberfest"  
Sponsored by the New Glarus Chamber of Commerce  
Dates: September 21, 22, 23, & 24--2023

**New Glarus Police Department Special Restrictions Addendum**

- A) For the beer tent on Thursday, September 21<sup>st</sup>, the sponsor shall provide and pay for Two (2) uniformed New Glarus Police Officers\* working the festival tent and immediate grounds area. This shall be in effect for 4.5 hours at night, from 6:00 PM until 10:30 PM.
- B) For the live music and beer tent on Friday, September 22<sup>nd</sup>, the sponsor shall provide and pay for Four (4) uniformed New Glarus Police Officers\* working the festival tent and immediate grounds area. This shall be in effect for 7.5 hours at night, from 5:00 PM until 12:30 AM.
- C) For the live music and beer tent on Saturday, September 23<sup>rd</sup>, afternoon, the sponsor shall provide and pay for Two (2) uniformed New Glarus Police Officers\* working the festival tent and immediate grounds area. This shall be in effect for 6 hours from 12:00 PM until 6:00 PM.
- D) For the live music and beer tent on Saturday, September 23<sup>rd</sup>, evening, the sponsor shall provide and pay for Four (4) uniformed New Glarus Police Officers\* working the festival tent and immediate grounds area. This shall be in effect for 6.5 hours from 6:00 PM until 12:30 AM.
- E) For the live music and beer tent on Sunday, September 24<sup>th</sup>, afternoon, the sponsor shall provide and pay for Two (2) uniformed New Glarus Police Officers\* working the festival tent and immediate grounds area. This shall be in effect for 6.5 hours from 12:00 PM until 6:30 PM.
- F) The Chamber shall post their Open Intoxicants boundary signs around the perimeter of the specified area outlined in the permit.
- G) All music, equipment and other noise shall stop at 12:00 AM. Any disassembly, taking down of equipment and clean up shall be completed without creating any nuisance for the neighborhood residents.
- H) Shall have on file a current Emergency Action Plan for Police, Fire and EMS. This updated plan shall be filed with the Village and all emergency agencies, no later than 14 days prior to the event.

Note: Due to crowd size or other unforeseen matters, these hours may be extended or changed with verbal notification to the Chamber Executive Director by the Chief of Police.

\*The cost per officer, per hour is: \$55.00.

SERVERS LIST

EVENT:

Oktoberfest 2023 - September 21-24, 2023

***A licensed operator must be present at all times and all operator licenses must be posted.***

<b>NAME</b>	<b>OPERATOR LICENSE</b>
Rebekah Stauffacher	Operator License: # 22-53
Annie O'Connor	Operator License: # 22-54



# Village of New Glarus

319 Second Street

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## VILLAGE OF NEW GLARUS TEMPORARY "CLASS B" LICENSE #23-T- 8

ISSUED TO: Friends of the Chalet of the Golden Fleece  
EVENT: New Glarus Wine Walk  
DATES/TIMES: October 13, 2023 from 5 p.m. to 8:30 p.m., registration starts at 4:30 p.m.

**WHEREAS**, the local governing body of the VILLAGE OF NEW GLARUS County of GREEN Wisconsin, has, upon application duly made, granted and authorized the issuance of Retail "Class B" License to FRIENDS OF THE CHALET to sell Wine, as defined by law, pursuant to Section 125.51(10) of the Statutes of the State of Wisconsin, and local ordinances;

**AND WHEREAS**, the said applicant has paid to the treasurer the sum of \$10.00 for such "Class B" Retailer's Wine License as provided by local ordinances, and has complied with all the requirements necessary for obtaining such license;

**LICENSE IS HEREBY ISSUED** to said applicants to sell, deal and traffic in, at retail, Wine at the following described premises:

- Art & Soul - 412 2<sup>nd</sup> Street
- Earthship Treasures - Main Floor – 523 1<sup>st</sup> Street, Ste 102
- Hutch & Hide - Main Floor – 600 1<sup>st</sup> Street
- Sisters - Main Floor – 523 1<sup>st</sup> Street
- Rusty Raven - Main Floor – 500 1<sup>st</sup> Street
- A Well Worn Story - Main Floor – 538 1<sup>st</sup> Street
- Pioneer Valley Outdoor - 526 1<sup>st</sup> Street
- Pinkoko Confectioners - 130 5<sup>th</sup> Street
- Dirty Dog Taphaus - 101 6<sup>th</sup> Street
- The Duke's Stash - 13 7<sup>th</sup> Street
- Kinderladen - 523 1<sup>st</sup> Street
- Railroad Street Boutique - Main Floor -18 7<sup>th</sup> Street

**NOTE: The temporary alcohol license must be posted in each location.**

In addition, the following locations will be participating in the wine walk but are not included under the Temporary "Class B" Retailer's License issued to the Friends of the Chalet of the Golden Fleece for this event as they already hold an intoxicating liquor license:

"Class A" Intoxicating Liquor License:

- Brenda's Blumenladen - Main Floor – 17 6<sup>th</sup> Avenue
- Chalet Cheese Haus - 554 1<sup>st</sup> Street
- Bramble Patch - 102 5<sup>th</sup> Street
- Lollygag Antiques - 16 6<sup>th</sup> Street
- New Rose - Upstairs - 523 1<sup>st</sup> Street

Permit holder shall provide to Village prior to 10/1/23 a schedule of licensed operators who will be serving wine at each location noted on issued license. **NOTE: A licensed operator must be present at all times and all operator licenses must be posted.**

As part of the Temporary Alcohol License, a signed Release of Liability Form shall be filed with the Village.

**\*\*Wine shall remain inside the business locations listed above, and shall not be allowed on the sidewalks and/or streets.**

(Corporate Seal)

Given under my hand and the corporate seal of the  
VILLAGE OF NEW GLARUS, County of GREEN,  
State of Wisconsin, this 16<sup>th</sup> day of August 2023.

\_\_\_\_\_, Clerk

## Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 7-31-23

Town  Village  City of NEW GLARUS

County of GREEN

The named organization applies for: (check appropriate box(es).)

A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 10/13/2023 and ending 10/13/2023 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

**1. Organization** (check appropriate box) →

- Bona fide Club       Church       Lodge/Society  
 Chamber of Commerce or similar Civic or Trade Organization  
 Veteran's Organization       Fair Association

(a) Name Friends of the Chalet of the Golden Fleece Museum

(b) Address 618 2nd Street; New Glarus, WI 53574  
(Street)       Town       Village       City

(c) Date organized 07/01/2013

(d) If corporation, give date of incorporation \_\_\_\_\_

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

- President Sandy Blom; 515 S. Monroe, Monticello, WI 53570  
 \* Vice President Joanne Landry; 201 2nd St, New Glarus, WI 53574 (608.333.9992)  
 Secretary Ruth Elmer; W5732 County Road NN; New Glarus, WI 53574  
 Treasurer Dawn Johnson; 106 Tower Circle; New Glarus, WI 53574

(g) Name and address of manager or person in charge of affair: Joanne Landry  
201 2nd Street; New Glarus, WI 53574

**2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:**

(a) Street number See attached list of locations

(b) Lot see attached Block see attached

(c) Do premises occupy all or part of building? see attached

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: see attached

**3. Name of Event**

(a) List name of the event New Glarus Wine Walk

(b) Dates of event Friday October 13, 2023

**DECLARATION**

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer [Signature]  
(Signature/date)

Officer [Signature]  
(Signature/date)

Date Filed with Clerk 7/31/2023

Date Granted by Council \_\_\_\_\_

Friends of the Chalet of the Golden Fleece Museum  
(Name of Organization)

Officer [Signature]  
(Signature/date)

Officer Joanne Landry 7/19/2023  
(Signature/date)

Date Reported to Council or Board PW 8/9 # VB 8/15

License No. 23-T-8

VILLAGE OF NEW GLARUS  
GREEN COUNTY  
WISCONSIN

RELEASE OF LIABILITY FORM  
FOR  
TEMPORARY ALCOHOLIC BEVERAGE LICENSEES  
LICENSE # 23-T-8

I hereby certify that I represent all parties in interest and that such Temporary Alcoholic Beverage License as granted by the Village Board of the Village of New Glarus is for the bona fide purpose of serving alcoholic beverages at date and time and at the location stipulated on the attached license and not for an other purpose.

The licensee, his successors or assigns, agrees to indemnify and hold harmless the Village of New Glarus, its officials, officers, agents or employees, against any claim or any cause of action for personal injury or property damage sustained by reason of the exercise of this license.

Date: 7/31/2023

Spencer Landry  
Applicant

Attest: Deanna Young  
(Deputy) Clerk/Treasurer

Municipal Ordinance  
Section 185-16(A)(2)



## Application for Temporary Class "B"/ Class "B" Retailer's License

### Additional information for the Friday, October 13, 2023 New Glarus Wine Walk Sponsored by The Friends of the Chalet of the Golden Fleece Museum

Working with the staff from both the Village of New Glarus and the New Glarus Chamber of Commerce, the volunteer members of the Friends of the Chalet of the Golden Fleece Museum have already managed four successful Wine Walks - in 2018, 2019, 2021, and 2022. The volunteers wish to host a fifth Wine Walk in downtown New Glarus on Friday, October 13, 2023, and have completed the necessary application for the Village of New Glarus.

This addendum to our Application for Temporary Class "B"/ Class "B" Retailers License will hopefully answer questions the Village Board members and staff may have about our event.

#### Planning the Event

The volunteer members of the Friends of the Chalet of the Golden Fleece Museum have reviewed the Wisconsin Department of Revenue's "Wine of Beer Walks - Alcohol and Beverage Laws" and is following all requirements.

The proposed Wine Walk on Friday, October 13, 2023 will take place from 5:00-8:30 PM and will include 18 retail locations within the New Glarus downtown area.

The Wine Walk is a ticketed event - a maximum 100 tickets will be available. Tickets can be purchased online via Eventbrite at a cost of \$25.00 per person. If tickets remain available on the day of the event, they may be purchased at a cost of \$35.00 per person.

Volunteer members of the Friends of the Chalet of the Golden Fleece Museum are working with the local office of Mosher & Associates to obtain liability insurance for the October 13, 2023 event. *(This is the second year the Friends have been required to purchase its own liability insurance. Prior to 2021 the event was covered by the liability insurance for New Glarus Vision, Inc., the umbrella organization that allows us to have Federal 501(c)(3) tax status.)* ✓

#### Registration/Check-In

Registration/Check-In for the Wine Walk will take place on Friday, October 13, 2023 from 4:30-6:00 PM at the Chalet of the Golden Fleece Museum. There will be no wine available or served inside the museum or on its grounds.

During Registration/Check-In, Wine Walk participants must show ID proving an age over 21 before receiving a Wine Walk wristband. Wine will only be served to individuals wearing this wristband.

During Registration/Check-In, participants will be given a Wine Walk glass, a bottle of water, and a map showing the location of the 18 participating retail business. The map, and the retailers, will clearly remind participants that no wine may be taken or consumed outside of the participating locations.

## **Participating Locations**

Per state statutes, businesses that hold a Class A Liquor License through the Village of New Glarus will need to provide all wine served at their location. Wine for businesses that do not hold a Class A Liquor License will be purchased through, and delivered by, a licensed distributor.

Free snacks will be provided at each Wine Walk location.

All participating Wine walk locations have the right to refuse service to anyone.

Volunteers from the Friends of the Chalet of the Golden Fleece Museum will work with the Village Hall staff to obtain and distribute Temporary Operator's Licenses to those businesses requiring them.

**Please contact Friends volunteer Joanne Landry with questions on this application at 608-333-9992 or at [joanne@joannelandry.org](mailto:joanne@joannelandry.org).**

**PARTICIPATING BUSINESSES FOR THE NEW GLARUS WINE WALK-FRIDAY, OCTOBER 13, 2023**

<b>BUSINESS NAME</b>	<b>ADDRESS</b>	<b>TEMPORARY SERVERS LICENSE NEEDED</b>	<b>SERVERS NAME</b>
✓ Art & Soul	412 2nd Street	Yes	Erik Foster
✓ Bramble Patch (Has a Class A liquor license)	102 5th Street	No	Sheri Wx
Brenda's Blumenladen (Has a Class A liquor license)	17 6th Street	No	Brenda Siegenthaler* Carlie Manthei*
✓ Chalet Cheese Haus (Has a Class A liquor license)	554 1st Street	No	Sherry Foesch Mike Hlubek
✓ Pinkoko Confectioners	130 5th Street	Yes	Kelly Kuran
✓ Dirty Dog Taphaus (Has a beer license)	101 6th Street	No	Leah Hanson Keith Kube
✓ The Duke's Stash	13 7th Street	Yes	Sheila LaDuke
Earthship Treasures	523 1st Street, Ste 102	Yes	Misty Nelson-Mahmoud

Hutch & Hide	600 1st Street	Yes	Kelsey & Tory Hutchinson
Kinderladen (Has a Class A liquor license)	523 1st Street	No	Pam Ruschman* Doreen Meland*
Lollygag Antiques (Has a Class A liquor license)	16 6th Street	No	Jack & Karen Rodeghier
Lovie's Nutrition	523 1st Street, Ste 103	No	Joey Hartwig**
New Rose (Has a Class A liquor license)	523 1st Street	No	Bryenna Reinicke
Pioneer Valley Outdoor	526 1st Street	Yes	Jace Ely
Railroad Street Boutique (Has a Class A liquor license)	18 7th Street	No	Laura Nevil* Lauren Siegenthaler*
Rusty Raven (Has a beer license)	500 1st Street	No	Jon Hovland
Sisters	523 1st Street	Yes	Kathy Brecklin
A Well Worn Story	538 1st Street	Yes	Tim Boettner

\*Brenda's Blumenladen, Kinderladen, and Railroad Street Boutique are all under one liquor license, and the six servers named may serve in any of these locations

\*\*Lovie's Nutrition will serve no alcohol, only energy drinks and will need no temporary license at all.

**Deanna Young**

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**Subject:** FW: Wine Walk

**From:** Jeff Sturdevant <Sturdevant@newglaruspolice.com>  
**Sent:** Wednesday, August 2, 2023 7:04 AM  
**To:** Deanna Young <ngclerk2@newglarusvillage.com>; Kelsey Jenson <ngclerk@newglarusvillage.com>  
**Subject:** Wine Walk

I approved all the Temporary Operator License applications.

I am fine with the event as there was nothing for me to sign to indicate that. **I just want it to be clear that with the name Wine Walk that there are no open intoxicants allowed outside the businesses when participants are walking from store to store.**

## **Chief Jeff Sturdevant**

New Glarus Police Department  
313 2nd Street | P.O. Box 187 | New Glarus, Wisconsin 53574  
Business: (608)527-2145 | Fax: (608)527-2062 | Dispatch: (608)328-9401  
Email: [sturdevant@newglaruspolice.com](mailto:sturdevant@newglaruspolice.com)

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**BUSINESSES REQUIRING TEMPORARY OPERATOR'S LICENSE  
FOR THE NEW GLARUS WINE WALK - FRIDAY, OCTOBER 13, 2023**

BUSINESS NAME	ADDRESS	SERVER'S NAME
Art & Soul	412 2nd Street	Erik Foster
The Duke's Stash	13 7th Avenue	Sheila LaDuke
Earthship Treasures	523 1st Street, Ste 102	Misty Nelson-Mahmoud
Hutch & Hide	600 1st Street	Kelsey/Tory Hutchinson
Pinkoko Confectioners	130 5th Avenue	Kelly Kuran
Pioneer Valley Outdoor	526 1st Street	Jace Ely
Sisters	523 1st Street	Kathy Brecklin
A Well Worn Story	538 1st Street	Tim Boettner

*Brenda's Blimeladen*

*Lauren K. Siegenthaler*

*Joanne & Steve - Putting event together  
(back ups)*



**BUSINESSES REQUIRING TEMPORARY OPERATOR'S LICENSE  
FOR THE NEW GLARUS WINE WALK - FRIDAY, OCTOBER 13, 2023**

BUSINESS NAME	ADDRESS	SERVER'S NAME
Art & Soul	412 2nd Street	Erik Foster
The Duke's Stash	13 7th Avenue	Sheila LaDuke
Earthship Treasures	523 1st Street, Ste 102	Misty Nelson-Mahmoud
Hutch & Hide	600 1st Street	Kelsey/Tory Hutchinson
Pinkoko Confectioners	130 5th Avenue	Kelly Kuran
Pioneer Valley Outdoor	526 1st Street	Jace Ely
Sisters	523 1st Street	Kathy Brecklin
A Well Worn Story	538 1st Street	Tim Boettner

*Brenda's Blimeladen*

*Lauren K. Siegenthaler*

*Joanne & Steve - Putting event together  
(back ups)*



# Village of New Glarus

319 Second Street

PO Box 399

New Glarus WI 53574

(608)527-2510

[www.newglarusvillage.com](http://www.newglarusvillage.com)

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**(DRAFT) SPECIAL EVENT PERMIT**  
# 23-SE-09

ISSUED TO: New Glarus Chamber  
Rebekah Stauffacher/Jeff and Melanie Judd

EVENT: New Glarus Car Show  
DATES/TIMES: October 1, 2023

LOCATIONS/USES OF PUBLIC FACILITIES:

**STREET CLOSURES/NO PARKING:**

Complete Closures on Sunday, 10/1/23:

- Closure of 1<sup>st</sup> Street between 5<sup>th</sup> Avenue and 6<sup>th</sup> Avenue from 8:00 a.m. to 5:00 p.m.
- Closure of 5<sup>th</sup> Avenue between 2<sup>nd</sup> Street and Railroad Street from 8:00 a.m. to 5:00 p.m.

Only display cars shall be parked on closed streets from 8:00 a.m. to 5:00 p.m.

**Coordinate with Public Works for proper safety barricades and closures.**

**Vehicles and equipment must be positioned in a way that allows access on closed streets in the event of an emergency for the duration of the event. Streets must remain passable to emergency vehicles.**

**OPEN INTOXICANTS:**

Open intoxicants (plastic cups only) will be allowed in the following areas:

- 1<sup>st</sup> Street between 5<sup>th</sup> Avenue and 6<sup>th</sup> Avenue from 10:00 a.m. to 5:00 p.m.
- 5<sup>th</sup> Avenue between 3<sup>rd</sup> Street and Railroad Street from 10:00 a.m. to 5:00 p.m.

Chamber shall post necessary signage at all boundary lines, “**No Alcohol Beyond this Point.**”

**RESTROOMS:** Indoor toilet facilities will be made available by downtown businesses, bars and restaurants and also at the Chamber of Commerce at 418 Railroad Street.

**AMPLIFICATION DEVICES:** Sponsor shall be permitted use of loud speakers/amplification devices shall be used for DJ playing music and making announcements. The dates and times of said use shall be: Sunday, 10/1/2023 from 10:00 p.m. to 5:00 p.m. on 1<sup>st</sup> Street between 5<sup>th</sup> and 6<sup>th</sup> Avenues and on 5<sup>th</sup> Avenue between Railroad and 2<sup>nd</sup> Street.

**INSURANCE:** Insurance is on file with the Village Clerk’s Office.

**MISC:** Any work performed by Village staff outside normal working hours will be billed to the permit holder.

**SPECIAL SAFETY PROCEDURES:** This event will be held only if it complies with all recommendations of the State of Wisconsin, State Health and Human Services Department, and the Green County Health department regarding large gatherings and events at the time the event is scheduled to take place. The Village reserves the right to revoke this permit if its occurrence presents a public health risk.

PERMIT ISSUED: \_\_\_\_\_

BY: \_\_\_\_\_

Lauren Freeman, Administrator

VILLAGE OF NEW GLARUS



APPLICATION FOR SPECIAL EVENT PERMIT

PERMIT FEE: \$35. - pd 1/31/23
PERMIT NO. 23-SE-09
INSURANCE ON FILE: MWA Chamber

Special events are governed by village ordinances and organizers are responsible for all necessary permits, trash and litter pickup, and for damage to any property, as well as possible billing for village services. The organization/organizer agrees to be responsible for the supervision of the event and conduct of persons present.

1. NAME/DESCRIPTION OF EVENT: New Glarus Car Show

APPLICANT NAME: Jeff or Melanie Judd

ADDRESS: PO Box 568 New Glarus WI 53574

TELEPHONE: Jeff- 608-577-6833 CELL PHONE: Melanie 608-710-3372

EMAIL: melsjudd@gmail.com

SPONSORING ORGANIZATION: New Glarus Chamber

NAME OF HEAD OF ORGANIZATION: Bekah Stauffacher

ADDRESS: 418 Railroad St New Glarus WI 53574

TELEPHONE: 608-215-5438 CELL PHONE:

EMAIL: Bekah@swisstown.com

DESIGNATED CONTACT PERSON FOR EVENT

CONTACT NAME: Jeff- Melanie Judd

ADDRESS: PO Box 568. New Glarus WI 53574

PHONE: 608-710-3372 (Before event) same (Day of event)

DATE(S) OF EVENT: 10/11/2023

ESTIMATED NUMBER OF DAILY ATTENDEES: 150

(A completed Emergency Operations Plan must accompany this application if expecting 200 or more attendees)

2. LOCATION OF THE EVENT (Please attached a detailed map or diagram of your event)

Street

Does the event require streets to be closed? YES NO If yes which street(s) and when are you requesting they be closed:

STREET(S):

- 1. 1<sup>st</sup> St between 5<sup>th</sup> Ave - 6<sup>th</sup> Ave
- 2. 5<sup>th</sup> Ave between Railroad - 2<sup>nd</sup> St
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_
- 5. \_\_\_\_\_

DATE/TIME:

- 8AM - 5PM 10/1/23
- 8AM - 5PM 10/1/23
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**Park**

Will event be held in a Village of New Glarus Park or utilize any park facilities? YES  NO

- Village Park       Glarner Park       Veteran's Memorial Park
- Candy Cane Park       Valle Telle Soccer Park       Hoesly Park

Are you requesting exclusive use of the park during this time? YES  NO  
If YES, which features? (ballfield, concession stand, shelter house, etc).

**3. TELL US ABOUT YOUR EVENT:**

**Alcoholic Beverages**

Will alcoholic beverages be served/sold? YES  NO

***Do you have a Class B license or will you be obtaining a temporary Class B permit?***

**YES** (Must attach amended class B license or temporary Application)

**NO** (You are unable to serve alcohol at this event)

Will you be requesting that open intoxicants be allowed on the streets (plastic cups only)?

**YES**       **NO**      If yes,

STREET(S):

- 1. 1<sup>st</sup> St between 5<sup>th</sup> - 6<sup>th</sup> Ave
- 2. 5<sup>th</sup> Ave between Railroad - 3<sup>rd</sup> St
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_
- 5. \_\_\_\_\_

DATE/TIME:

- 10AM - 5PM
- 10AM - 5PM
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**NOTE: It is the responsibility of the Applicant in coordination with the Police Department to post the limit of the area in which open intoxicants will be allowed.**

**Street Use**

Do you require any special parking restrictions? **YES**  **NO**  If yes please indicate what type and where:

STREET(S):

DATE/TIME:

1. 1st St between 5<sup>th</sup>-6<sup>th</sup> Ave

8AM-5PM 10/1/23

2. 5<sup>th</sup> Ave between Railroad - 2<sup>nd</sup> St

8AM-5PM 10/1/23

3. \_\_\_\_\_

\_\_\_\_\_

4. \_\_\_\_\_

\_\_\_\_\_

5. \_\_\_\_\_

\_\_\_\_\_

**Tents**

Will the event use a tent? **YES**  **NO**  If yes:

STREET(S):

Tent Size

DATE/TIME:

1. \_\_\_\_\_

\_\_\_\_\_

2. \_\_\_\_\_

\_\_\_\_\_

3. \_\_\_\_\_

\_\_\_\_\_

4. \_\_\_\_\_

\_\_\_\_\_

5. \_\_\_\_\_

\_\_\_\_\_

How will tent(s) be anchored? (i.e. stakes, cement barriers) \_\_\_\_\_

*NOTE: Stakes are **prohibited in the Village streets**. Violators will be responsible for actual costs to repair streets.*

**Dumpsters**

Applicants will be required to organize and obtain dumpster facilities: (please identify location) \_\_\_\_\_

**Fireworks**

Will any fireworks or pyrotechnic devices be used during the event? **YES**  **NO**   
**(Please obtain the proper Fireworks Permit from the Village Clerk's Office and attach to this application)**

**Toilet Facilities (See Attached Guidelines)**

What toilet facilities will be made available to your participants?

Indoor at: Taverns, Chamber, Restaurants

Outdoor:

Location:

# of units

DATE/TIME:

1. \_\_\_\_\_

\_\_\_\_\_

2. \_\_\_\_\_

\_\_\_\_\_

3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

**Amplification Devices**

Will there be the use of loudspeakers or amplifying devices?  YES  NO

If yes, proposed use of amplifying devices (i.e. live band, disc jockey): \_\_\_\_\_

DJ playing music and announcements

Date and time amplifying devices will be used: 10/1/23 10AM-5PM

Accurate description of area amplifying devices will be used: 1st St between 5th - 6th Ave  
5th Ave between Railroad and 2nd St

**NOTICE TO APPLICANT:** The Chief of Police shall have the authority to revoke such permit when he believes such loudspeaker or amplifying device is becoming a nuisance because of the volume, the method in, which it is being used, or the location in, which it is being operated. [§ 224-9(C)(2)] **Any revocation shall be limited to the specific band and will not jeopardize other bands covered by the permit.**

**4. SAFETY/SECURITY FOR YOUR EVENT**

Do you have the correct level of insurance for your special event?  YES  NO

**(Review special events Ordinance, Village must be named as additionally insured, current Certificate of Insurance must be attached)**

Does your event require additional police coverage? (Please confirm with NGPD)

YES  NO

Number of Officers

DATE/TIME:

- |          |       |
|----------|-------|
| 1. _____ | _____ |
| 2. _____ | _____ |
| 3. _____ | _____ |
| 4. _____ | _____ |
| 5. _____ | _____ |

[The use of Village Officers will be charged at \$45/hour]

I/We New Glarus Car Show  
Jeff-Macneil Judd do hereby indemnify, defend and hold the Village and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the village on account of any injury to or death of any person or any damage to property caused by or resulting from the activities for which the permit is granted.

DATE: 7/28/23



Applicant Signature

  
Head of Sponsoring Organization Signature

**NOTICE TO APPLICANT:**

The Village Board requires that the applicant attend the meeting of the Village Board at which this application will be considered and that the application shall have been reviewed by the Public Works/Safety Committee and the Parks and Recreation Committee for their recommendation prior to its consideration by the Village Board.

The Village Board shall require the applicant to furnish **proof of comprehensive general liability insurance naming the Village of New Glarus as an additional insured**. The Village Board may require the applicant to furnish proof of Alcohol Liability Insurance.

**A completed Emergency Operations Plan must accompany this application if expecting 200 or more attendees.** After review of the application, the Village Board may request an Emergency Operations Plan for events with less than 200 expected attendees.

Municipal Ordinance  
Chapter 262 Art. III



**STAFF SPECIAL EVENTS APPROVAL**

EVENT: NM Car Show

Staff acknowledges receipt of the submitted application and by signing is indicating submittal of their department's comments pertaining to the planned event.

POLICE DEPARTMENT APPROVAL BY:

Chief Jeffrey Sturdevant

DATE: 08-01-23 P23-02600

*# Chamber to provide their "No Alcohol Beyond this point" signs @ all boundary lines for open intoxicants*

FIRE DEPARTMENT APPROVAL BY:

[Signature]

DATE: 7/30/23

E.M.S. APPROVAL BY:

Chief K. Mueller

DATE: 7-28-23

PUBLIC WORKS APPROVAL BY:

[Signature]

DATE: 8-2-23

CLERK APPROVAL BY:

[Signature]

DATE: 8-2-23

PARK APPROVAL BY:

\_\_\_\_\_

DATE: \_\_\_\_\_

APPROVED FOR PLACEMENT ON AGENDA:

[Signature]  
Village Administrator

DATE: 8/2/23

Application Received  
Date: 7/31/23

<sup>PW</sup>  
Committee Review  
Date: 8/9/23  
Action: \_\_\_\_\_

Board Review  
Date: 8/15/23  
Action: \_\_\_\_\_

# VILLAGE OF NEW GLARUS



## ADMINISTRATION DEPARTMENT

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### MEMORANDUM

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**To:** Village Board  
**From:** Lauren Freeman, Village Administrator  
**Date:** August 15, 2023  
**Re:** Police Chief Straight Pay Overtime Hours

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#### Background:

In March 2023, the Village Board voted to allow Chief Sturdevant to take 20 hours of straight pay overtime per month for April and May (40 hours total). Because the Police Department continued to be understaffed after that time period, in August 2023, the Village Board voted to allow the Chief to receive 30 hours of straight pay over time per month for June, July, and August as well (90 hours total).

#### Discussion:

With the end of August approaching, Chief Sturdevant has requested additional discussion on his straight pay overtime hours for the remainder of the year. The Police Department hired Officer Brian Bennett in June to cover one of the two police officer vacancies. The department is still down one police officer and is expected to receive many more requests for vacation in the coming months. Chief has requested this additional time so he is able to give officers time off when requested, which helps boost morale within the department.

Given the officer vacancies the Police Department has experienced this year, Police salaries and fringe are significantly under budget:

Budget Line	2023 Budget	Actual 7/31/23	2023 Year-End Estimate
Police Admin Salaries	\$122,044	\$69,635	\$119,374
Police Admin Fringe	\$33,342	\$10,991	\$18,842
Police Patrol Salaries	\$222,456	\$73,294	\$125,647
Police Patrol OT & Holiday	\$12,734	\$21,866	\$37,485
Police Patrol Fringe	\$139,229	\$53,073	\$90,982
Police Patrol Part-Time Salaries	\$17,128	\$27,624	\$47,355

Based on the 2023 year-end estimates, the police department budget will have approximately \$107k in additional funds to spend towards straight pay over time for Chief Sturdevant. If the Chief was granted 30 hours of additional straight pay over time each month through the end of the year, that would cost approximately \$7,375.

# VILLAGE OF NEW GLARUS



## ADMINISTRATION DEPARTMENT

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### MEMORANDUM

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**To:** Village Board  
**From:** Lauren Freeman, Village Administrator  
**Date:** August 15, 2023  
**Re:** 2024 Non-Union Employee Cost-of-Living Adjustment

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#### Background:

Each year, the Village Board typically approves a cost-of-living adjustment (COLA) for non-union Village employees. The past several years that increase has matched the union employees' COLA. For example, this year the union and non-union employee wages were both raised 2%.

In 2024, the union employees will see a 2% raise on January 1 and an additional 1% raise on July 1. Given that it is time consuming for staff to administer a mid-year pay increase for all employees, staff recommend a flat 2.5% increase for all non-union employees.

#### Discussion:

Staff believe that a 2.5% increase can be accomplished in the 2024 budget. However, there are many factors that go into the revenue side of the budget that have not been received yet. This could impact the feasibility of the 2.5%, and/or could result in cuts in other areas of the budget to compensate for the 2.5%. The table below demonstrates an estimated budget impact for a 2%, 2.5%, and 3% COLA, which would be split up amongst several different funds:

COLA	Estimated Wage & Fringe Cost
2%	\$2,160,362
2.5%	+\$10,856
3%	+\$21,712

#### Recommendation:

Staff recommend a 2.5% COLA for non-union employees in 2024. This can be revisited in future budget discussions, but the Village Board should be aware that the preparation of the 2024 budget will be greatly impacted by this number.